IS2010: INTERNSHIP IN INFORMATION SYSTEMS

Effective Term
Semester B 2024/25

Part I Course Overview

Course Title
Internship in Information Systems

Subject Code
IS - Information Systems

Course Number
2010

Academic Unit
Information Systems (IS)

College/School
College of Business (CB)

Course Duration
Non-standard Duration

Other Course Duration
At least 2 weeks in Full-time or its equivalent for Part-time (a minimum of 75 hours) in Semester A, Semester B or Summer Term

Credit Units
0

Level
B1, B2, B3, B4 - Bachelor's Degree

Medium of Instruction
English

Medium of Assessment
English

Prerequisites
Nil

Precursors
Nil

Equivalent Courses
Nil

Exclusive Courses
Nil

Additional Information
Discipline/ programme-related internship is recommended.
Prior approval by department is required.

Part II Course Details

Abstract

This course is designed to enhance and enrich students' educational experience by integrating the academic component of their degree programme with the practical workplace experience gained at the internship site in local and/or international contexts. The course provides an opportunity for students to apply theories, practices, and skills in the workplace setting, and to critically reflect on the efficacy of the knowledge learnt in the classroom.

Course Intended Learning Outcomes (CILOs)

	CILOs	Weighting (if app.)	DEC-A1	DEC-A2	DEC-A3
1	Create initiative in identifying a suitable internship site.	10	x	x	
2	Describe and explain the nature of the host organisation and how it operates.	10	x	x	
3	Analyse the workplace practices observed in the host organisation and evaluate their effectiveness by applying theories, practices and skills learned in previous courses.	40	x	x	x
4	Critically reflect on the overall internship learning experience and work performance in fulfilling tasks assigned by the host, and creatively propose innovative ways to solve any problems or difficulties encountered during the internship.	30	x	x	x
5	Apply, develop and hone professional competencies, skills and attributes in an authentic workplace setting.	10		x	x

A1: Attitude
Develop an attitude of discovery/innovation/creativity, as demonstrated by students possessing a strong sense of curiosity, asking questions actively, challenging assumptions or engaging in inquiry together with teachers.

A2: Ability
Develop the ability/skill needed to discover/innovate/create, as demonstrated by students possessing critical thinking skills to assess ideas, acquiring research skills, synthesizing knowledge across disciplines or applying academic knowledge to real-life problems.

A3: Accomplishments
Demonstrate accomplishment of discovery/innovation/creativity through producing /constructing creative works/new artefacts, effective solutions to real-life problems or new processes.

Learning and Teaching Activities (LTAs)

	LTAs	Brief Description	CILO No.	Hours/week (if applicable)
1	LTA1. Internship placement	Students will engage in real life working experience in local and/or international contexts for a period of at least 2 weeks (full-time) or 75 work hours (part-time)	1, 2, 3, 4, 5	

Assessment Tasks / Activities (ATs)

	ATs	CILO No.	Weighting (%)	Remarks (e.g. Parameter for GenAI use)
1	AT1. Internship reflection report (500 words): This paper (about 500 words) requires student interns to reflect upon their major learning and personal gain at the internship placement. They may describe or evaluate a significant experience or achievement that has special meaning for them, describe how they have grown and developed over the period, or write about a teammate or work colleague who has had special influence on them and describe that influence.	1, 2, 3, 4, 5	50	
2	AT2. Evaluation report from host organisation/employer: Evaluation by workplace supervisor should be given to the intern throughout the period accumulating in a formal evaluation form with quantitative and qualitative comments from the supervisor.	1, 2, 3, 4, 5	50	

Continuous Assessment (%)

100

Examination (%)

0

Assessment Rubrics (AR)

Assessment Task

Internship reflection report

Criterion

Student should demonstrate skills of critical reflection and consolidation on own learning

Pass (P)

Basic or above basic level

Failure (F)

Not reaching basic level

Assessment Task

Evaluation report from host organisation/employer

Criterion

Student should be recognised by host organisation of the capacity for good working attitude and teamwork (if applicable) throughout the internship

Pass (P)

Basic or above basic level; positive / satisfactory comments from workplace supervisor

Failure (F)

Not reaching basic level; negative comments / complaints from workplace supervisor

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Part III Other Information

Keyword Syllabus

Internship, professional communication, real world applications, experiential learning, career planning, self-reflective learning.

Reading List

Compulsory Readings

	Title
1	Nil

Additional Readings

	Title
1	Nil