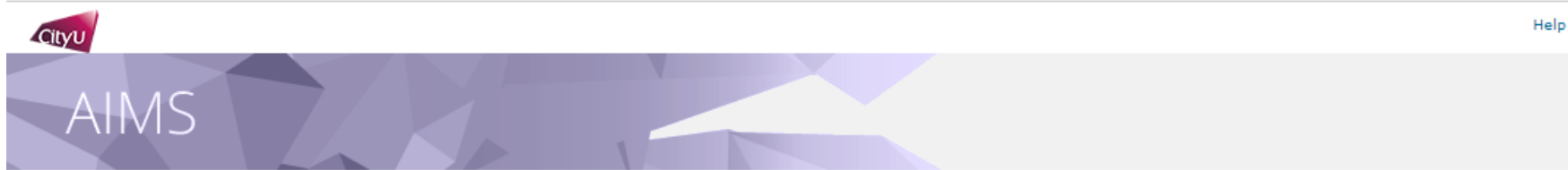




香港城市大學  
City University of Hong Kong

# AIMS Demonstration

Non-Local Students  
(Returning Non-local students [Cohort 2022 or before])



Development AIMS (Version 8.22)

## User Login

To protect your privacy, please Exit and close your browser when you are finished.

User ID:

PIN:

Login

Forgot PIN?

[CityU Home](#)

1. Login AIMS

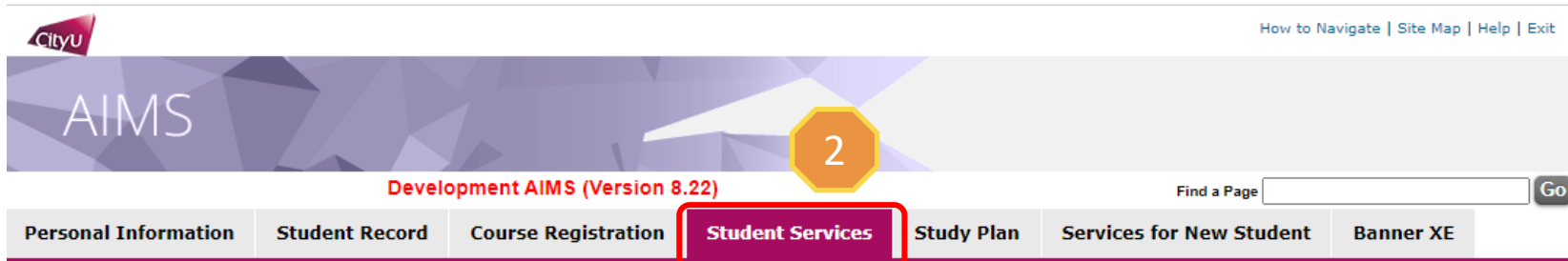
[ [Personal Information Collection Statement](#) | [Copyright](#) | [Disclaimer](#) ]  
© 2023 City University of Hong Kong. All Rights Reserved.

Release: 8.8.3



IT Service Desk: +852 3442-8340  
Email: [it.servicedesk@cityu.edu.hk](mailto:it.servicedesk@cityu.edu.hk)





CityU

AIMS

Development AIMS (Version 8.22)

How to Navigate | Site Map | Help | Exit

Find a Page  Go

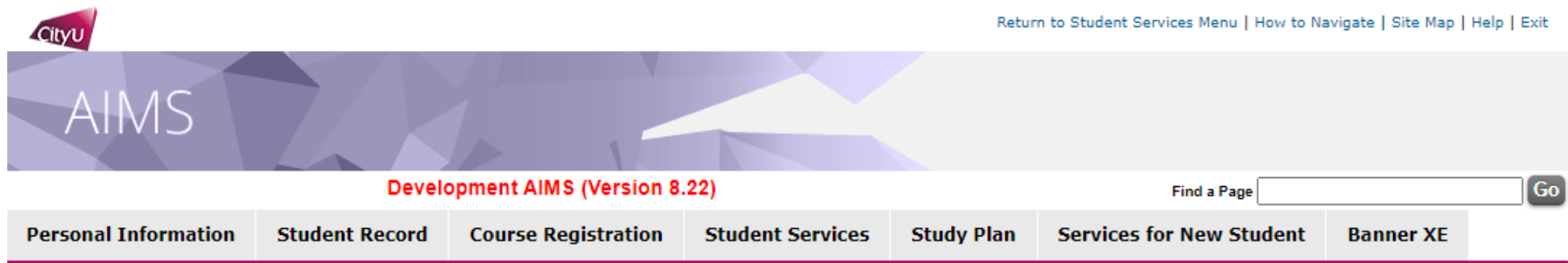
Personal Information Student Record Course Registration **Student Services** Study Plan Services for New Student Banner XE

## Student Services

- Online Teaching
- Student Helper and Campus Internship Scheme
- Confirmation of Commencement Attendance
- Congregation Job Supplementary Information
- JobPlus Vacancies
- Learning and Study Strategies Inventory (LASSI)
- Lynda.com Online Learning
- On-line Application for In-house Student Development Courses
- Outbound Student Exchange Application
- Scholarship and Financial Aid
- Student Locker
- **Student Residence**
- Central Repository on Student Development Activities (CRESDA)
- Counselling Service
- Request for Student Visa/Entry Permit Sponsorship
- Mental Assessment Corner
- Campus Access Registration for Graduation Photography
- Student Volunteers Registration
- Student Residence (New)

2. Click “Student Services”

3. Click “Student Residence”



The screenshot shows the top navigation bar of the CityU AIMS website. On the left is the CityU logo. On the right are links for 'Return to Student Services Menu', 'How to Navigate', 'Site Map', 'Help', and 'Exit'. Below the logo is the text 'AIMS' and 'Development AIMS (Version 8.22)'. A search bar with the text 'Find a Page' and a 'Go' button is on the right. A horizontal menu contains the following items: 'Personal Information', 'Student Record', 'Course Registration', 'Student Services', 'Study Plan', 'Services for New Student', and 'Banner XE'.

## Student Residence

4

- **Student Residence Application (Undergraduate Students)**
- Student Residence Application (Research Postgraduate Students)
- Student Residence Application (Exchange Students)
- Summer Residence Application (All Students)
- Service Request
- Resident List
- Room Assignment Enquiry
- Resident Profile Survey
- Declaration for accessing CMC via SR

4. Click “Student Residence Application (Undergraduate Students)”

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Release: 8.8.3



IT Service Desk: +852 3442-8340  
Email: [it.servicedesk@cityu.edu.hk](mailto:it.servicedesk@cityu.edu.hk)



5

6

I have read, understand and agree with Regulations and other information stipulated at the above "Terms and Conditions".

Back Go 7

Personal Information	Student Record	Course Registration	Student Services	Study Plan	Services for New Student	Banner XE
----------------------	----------------	---------------------	------------------	------------	--------------------------	-----------

### Student Residence Application (Undergraduate Students)

City University of Hong Kong

UG Hall Admission for 2024/25

Terms & Conditions

**Part 1 – Basic Application Information**

**Eligibility**

1. Full-time Non-local Students in government-funded Bachelor's degree programmes (Note: "Priority" of hall residence will only be given to the first two years of study.)
2. Full-time Local Students in government-funded Bachelor's degree programmes
3. Students admitted through the "Student Athletes Admission Scheme (SAAS)" and recommended for the Residence Scholarship Scheme (RSS) for Student Athletes

**General Information**

1. Online applications will be accepted via AIMS in the designated period as announced by the Student

I have read, understand and agree with Regulations and other information stipulated at the above "Terms and Conditions".

Back Go

- 5. Read the guidelines and important notes carefully, scroll down to the bottom
- 6. Tick the checkbox
- 7. Click "Go" to start your application

## Student Residence Application (Undergraduate Students)

**Important Note: For your hall application, only the compound selected as below will be considered.**

8

I would like to apply for:

- Kowloon Tong Compound

### Kowloon Tong Compound

- For bed-study room, please visit [here](#).
- Room with shared toilet & bathroom on the co-ed floor or the same gender floor.

Acknowledge & Next page

8. You can only apply for Kowloon Tong Compound, click “ Acknowledge and next page”





AIMS

Development AIMS (Version 8.22)

Find a Page

Personal Information Student Record Course Registration Student Services Study Plan Services for New Student Banner XE

## Student Residence Application (UG) -- Download/Upload hall form

I hereby authorize and consent to the Student Residence Office to access my academic information (CGPA & GPA) for 2024/25 Hall Admission, and I expressly agree to provide the above academic information to the Residence Master and/ or Recommendation Committee of respective Hall for their consideration under returning scheme (if applicable).

9

I Agree and Continue to Upload

9. Click “I Agree and Continue to Upload”

**AIMS**  
Development AIMS (Version 8.22)

Personal Information | Student Record | Course Registration | Student Services | Stud

### Student Residence Application (UG) -- Download/Upload hall form

1. Please download the hall specific form. Click [here](#).
2. Fill in the form and save the form in pdf format.
3. Upload the completed hall specific form by pressing the "Upload" button

**Note:**

1. Blank/ incomplete form will NOT be processed.
2. NO AMENDMENT AFTER UPLOAD!! Please check carefully before upload.

**Upload New Document**

Document Description:

Filename:  No file chosen

- 10. Download and fill the hall specific form
- 11. Save the form in pdf format
- 12. Key in the document description
- 13. Choose document and click "Upload"



Personal Information	Student Record	Course Registration	Student Services	Study Plan	Services for New Student	for New	E
----------------------	----------------	---------------------	------------------	------------	--------------------------	---------	---

### Student Residence Application (UG) -- Download/Upload hall form

**Document uploaded successfully** ←

Document Description: Returning form  
Document Filename: Returning Form\_Testing.pdf  
File Size in byte: 33958  
File has been uploaded.

REMINDER: You are required to complete the second part of application by clicking "Next Page". If the second part of application is not submitted, the hall application will be regarded as "Incomplete application" which will NOT be processed.

**Next Page**

After uploading the hall specific form,  
**14. Click "Next Page" to continue**

14

- 15. Input the Score B information
- 16. State Your Health Related Information
- 17. Click “Next Page” to continue

15

Before filling Section I & II, you are advised to read the reminders [here](#).

Please fill in the boxes.

Before filling Section III & IV, you are advised to read the reminders [here](#).

\*Please note that only certification(s) / document(s) bearing your name and position/ title / organization name / name of award / level of award etc. (if applicable) within validity period will be considered. Photo of the award / medal is NOT accepted. No mark will be given if you put in wrong categories.

**Section III: Leadership Qualities** See definition  
Your leadership positions held in the academic year from Sep 2022 - Jun 2024:  
(Please choose the position with the **highest** scores attained if you have two positions or more.)  
Year:   
Institution:   
Leadership:   
Position:

**Section IV: Academic Merits, Special Achievements and Community Services** started from Sep 2022 and completed by Jun 2024 will be counted.  
Please upload the document proof for the each item you have stated. See definition (Counting the accumulative scores attained)

Academic Scholarships/ Academic Prizes awarded by CityU or external organizations including:  
- 3rd prizes/Excellence/Distinction/1st Honour in Overall Student of Year/Academic Performance  
excluding:  
- Subject prizes  
- Merits  
- Semi-finalist  
Year:   
Organization:   
Name of Scholarship/Prize:

Special Achievements/ Awards attained in inter-varsity competitions in the areas of sports, music or arts including:  
- 1st-3rd(Gold-Bronze) prizes/Excellence/ Distinction directly relate to Sports/Music/Arts in Inter-school/District/Regional Competitions  
excluding:  
- Personal Achievement e.g. ABRSM Exams  
- Merits/Participation  
- Intra-school Competitions  
- Semi-finalist  
Year:   
Organization:   
Name of Award:   
Level of Award:

International/Non-local Exchange Experience (Length of exchange period should >= 28 days)  
Year:   
Country/Territory:   
Institution:   
Period From:  Period To:

Community Service organised by NGOs >= 10 hours excluding:  
- one-off community service (< 10 hours) e.g. flag selling activity/blood donation/elderly visit  
- student helper organised by schools/private companies  
Year:   
Organization:   
Description:

On Dean's list/Provost's list/Principal's list: please specify the year of award, name of tertiary institution and name of the award.  
Year:   
CityU / Other Tertiary Institution:   
Name of the award:

**Health Related Information**  
Are you a student with disability?  No  Yes (If yes, please specify in the text box below.)  
The nature of disability (Supporting document may be required depends on the nature of disability. Please upload supporting document on the next page, if necessary.)

Next Page Reset

17

Before filling Section I & II, you are advised to read the reminders [here](#).

Please fill in the boxes.

Before filling Section III & IV, you are advised to read the reminders [here](#).

\*Please note that only certification(s) / document(s) bearing your name and position/ title / organization name / name of award / level of award etc. (if applicable) within validity period will be considered. Photo of the award / medal is NOT accepted. No mark will be given if you put in wrong categories.

**Section III: Leadership Qualities** See definition  
Your leadership positions held in the academic year from Sep 2022 - Jun 2024:  
(Please choose the position with the **highest** scores attained if you have two positions or more.)  
Year:   
Institution:   
Leadership:   
Position:

**Section IV: Academic Merits, Special Achievements and Community Services** started from Sep 2022 and completed by Jun 2024 will be counted.  
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Academic Scholarships/ Academic Prizes awarded by CityU or external organizations including:  
- 3rd prizes/Excellence/Distinction/1st Honour in Overall Student of Year/Academic Performance  
excluding:  
- Subject prizes  
- Merits  
- Semi-finalist  
Year:   
Organization:   
Name of Scholarship/Prize:

Special Achievements/ Awards attained in inter-varsity competitions in the areas of sports, music or arts including:  
- 1st-3rd(Gold-Bronze) prizes/Excellence/ Distinction directly relate to Sports/Music/Arts in Inter-school/District/Regional Competitions  
excluding:  
- Personal Achievement e.g. ABRSM Exams  
- Merits/Participation  
- Intra-school Competitions  
- Semi-finalist  
Year:   
Organization:   
Name of Award:   
Level of Award:

International/Non-local Exchange Experience (Length of exchange period should >= 28 days)  
Year:   
Country/Territory:   
Institution:   
Period From:  Period To:

Community Service organised by NGOs >= 10 hours excluding:  
- one-off community service (< 10 hours) e.g. flag selling activity/blood donation/elderly visit  
- student helper organised by schools/private companies  
Year:   
Organization:   
Description:

On Dean's list/Provost's list/Principal's list: please specify the year of award, name of tertiary institution and name of the award.  
Year:   
CityU / Other Tertiary Institution:   
Name of the award:

**Health Related Information**  
Are you a student with disability?  No  Yes (If yes, please specify in the text box below.)  
The nature of disability (Supporting document may be required depends on the nature of disability. Please upload supporting document on the next page, if necessary.)

Next Page Reset

16



## Attention!

For Leadership Qualities, if you select “Any leadership position held”, you are required to upload Leadership proof bearing your name, position/title within the validity period.

\*Please note that only certification(s) / document(s) bearing your name, position/title within validity period will be considered. Photo of the award / medal is NOT accepted. No mark will be given if you put in wrong categories.

**Section III: Leadership Qualities**  
Your leadership positions (Please choose the position)

Year:

Institution:

Leadership Position:

**Attention:** You are required to upload Leadership proof bearing your name, position/title. Otherwise, your Leadership score will not be counted.

For Leadership Qualities, Academic Merits, Special Achievements and Community Services, score B will only be counted **within validity period (September 2022 to June 2024)**. If you overstate / select wrong category / provide false information, score B will be deducted and serious case will result in disqualified.

Please note that only certification(s) / document(s) bearing your name, position/title within validity period will be considered. Photo of the award / medal is NOT accepted. No mark will be given if you put in wrong categories.

CityU Return to Student Residence Menu | How to Navigate | Site Map | Help | Exit

AIMS

Development AIMS (Version 8.22) Find a Page  Go

[Personal Information](#) | 
 [Student Record](#) | 
 [Course Registration](#) | 
 [Student Services](#) | 
 [Study Plan](#) | 
 [Services for New Student](#) | 
 [Banner XE](#)

Student Residence Application (Undergraduate Students)

**Confirmation Page**

All information provided in the application must be true and accurate. Student Residence Office will conduct vetting on the applications at any time of the year. Applicants will be required to provide documentary proofs to verify the information submitted on the web. Submission of inaccurate information or failure to submit information during the vetting process will lead to immediate disqualification and removal from the hall, and their residence applications will not be accepted throughout their entire study period. All fees paid will not be refunded. Serious cases will be subject to further disciplinary actions, which may affect the opportunities for award, scholarship, exchange or internship.

Please review the information below and click "Agree and submit" to submit application. You will receive an email of acknowledgement after submission of your application.

You have applied for Student Residence at **Kowloon Tong Compound**.

Personal Particulars

Name: APAAAX Twzi Application Date: 17 Mar 2024

Department: School of Law College: School of Law  
 Programme: Bachelor of Laws Type: Non-local Regular Student  
 Gender: M Cohort: 2021

Local Contact:  
 Email:  
 Contact Address:  
 Lpa Jodfi Lpoblmsj Op.4 Ljajmdbtbs Nbibmmfj Golbasi/Ankara  
 Golbasi/AnkaraTürkiye

Disability: No

Dean's list/Provost's list/Principal's list: No

Same address Indicator: Yes

Home Address:



18. Check the inputted information carefully  
 19. Click "Agree and submit"

Leadership Qualities

Leadership Position:

Health Related Information

Are you a student with disability? No



Correct Current Information



Student Residence Application (Undergraduate Students)

**Important:**

Your application on AIMS has been submitted.

1. Application result will be released on 17-May-2024.

Uploaded Documents

Document Type	Document Description	File Size (Kbyte)	Upload Date	View	Delete
Hall Specific Form	Returning form	34	16-Mar-2024	<a href="#">View Document</a>	<a href="#">Delete Document</a>

Please select a document type to upload documentary proofs. Click "Upload Document" to proceed.

(Maximum of 10MB storage space is available for uploading.)

Document Type:

\*Declaration / Oath will NOT be accepted as proofs.

Year: 2024/25

Please keep below application reference number for your reference. Your enquiry may not be able to process if you failed to provide the reference number!

**410034**

You have applied for Student Residence at **Kowloon Tong Compound**.

Application Date: 16-Mar-2024

Ref. No.: 0034

Personal Particulars

21. You can modify your application information within the application period

21

Leadership Qualities

Leadership Position:

Health Related Information

Are you a student with disability? No

Scores

Leadership Qualities + Contribution to Residence Life (Score B): 0

Student Residence Record

Term	Bldg	Room	Room Description	Start Date	End Date
202106	SR05	1001A	Single Room	30-MAY-2021	09-AUG-2021
202106	SR06	502A	Double Room	25-MAY-2021	29-MAY-2021
202102	SR06	502A	Double Room	29-DEC-2020	24-MAY-2021
202009	SR06	502A	Double Room	08-NOV-2020	28-DEC-2020





### Uploaded Documents

Document Type	Document Description	File Size (Kbyte)	Upload Date	View	Delete
Hall Specific Form	Returning form	34	16-Mar-2024	<a href="#">View Document</a>	<a href="#">Delete Document</a>

Please select a document type to upload documentary proofs. Click "Upload Document" to proceed.

(Maximum of 10MB storage space is available for uploading.)

Document Type:

\*Declaration / Oath will NOT be accepted as proofs.

22

Year: 2024/25

Please keep below application reference number for your reference. Your enquiry may not be able to process if you failed to provide the reference number!

- 23. Key in the document description
- 24. Select the file to be uploaded
- 25. Click "Upload"
- 26. Click "Student Residence Application" and back to previous page

If you are required to submit the supporting document (s),

22. Select "Document Type" and Click "Upload Document"

### Student Residence Document Upload

Student/Applicant ID.:  Student/Applicant Name:

Document Type: Proof for Leadership Qualities

### Uploaded Documents

-- N/A --

23

### Upload New Document

Document Description:

Filename:  No file chosen (Only pdf format is supported)

25

(back to upload proof for other types)

24

26



## Student Residence Application (Undergraduate Students)

### Important:

Your application on AIMS has been submitted.

1. Application result will be released on 17-May-2024.

### Uploaded Documents

Document Type	Document Description	File Size (Kbyte)	Upload Date	View	Delete
Hall Specific Form	Returning form	34	16-Mar-2024	<a href="#">View Document</a>	<a href="#">Delete Document</a>

Please select a document type to upload documentary proofs. Click "Upload Document" to proceed.

(Maximum of 10MB storage space is available for uploading.)

Document Type:

\*Declaration / Oath will NOT be accepted as proofs.

[Upload Document](#)

Year: 2024/25

Please keep below application reference number for your reference. Your enquiry may not be able to process if you failed to provide the reference number!

27

If you would like to amend uploaded Hall Specific Form

27. Click "Delete Document"

28. Click "Student Residence Application" and back to previous page

## Student Residence Document Upload

Student/Applicant ID.:  Student/Applicant Name:

Document deleted successfully

[Student Residence Application](#) (back to upload proof for other types)

28

## Student Residence Application (Undergraduate Students)

### Important:

Your application on AIMS has been submitted.

1. Application result will be released on 17-May-2024.

Warning: You have deleted "Hall Specific Form" in your Hall Application 2024/25. Please be reminded to upload the "Hall Specific Form" before the application deadline; otherwise, marks regarding hall contribution as listed in hall specific form will not be counted.

Upload Hall Specific Form

### Uploaded Documents

-- N/A --

Please select a document type to upload your supporting documents. Click "Upload Document" to proceed.

(Maximum of 10MB storage space is available for uploading.)

Document Type:

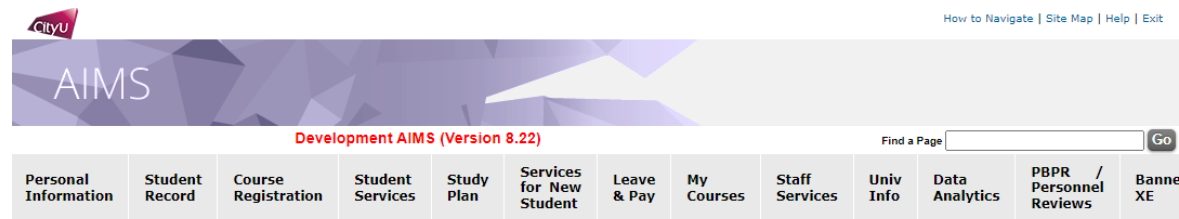
\*Declaration / Oath will NOT be accepted as proofs.

Upload Document

Year: 2024/25



29. Click "Upload Hall Specific Form"  
30. Click "I Agree and Continue to Upload" to upload the form within the application period



## Student Residence Application (UG) -- Download/Upload hall form

I hereby authorize and consent to the Student Residence Office to access my academic information (CGPA & GPA) for 2023/24 Hall Admission, and I expressly agree to provide the above academic information to the Residence Master and/or Recommendation Committee of respective Hall for their consideration under returning scheme (if applicable).

I Agree and Continue to Upload



# Attention

For Uploaded Documents, if you deleted "Hall Specific Form" in your Hall Application 2024/25. Please be reminded to upload the "Hall Specific Form" before the application deadline; **otherwise, marks regarding hall contribution as listed in hall specific form will not be counted.**

## Student Residence Application (Undergraduate Students)

### Important:

Your application on AIMS has been submitted.

1. Application result will be released on 17-May-2024.

### Uploaded Documents

Document Type	Document Description	File Size (Kbyte)	Upload Date	View	Delete
Hall Specific Form	Returning form	34	16-Mar-2024	<a href="#">View Document</a>	<a href="#">Delete Document</a>

Please select a document type to upload documentary proofs. Click "Upload Document" to proceed.

(Maximum of 10MB storage space is available for uploading.)

Document Type:

\*Declaration / Oath will NOT be accepted as proofs.

[Upload Document](#)

Year: 2024/25

Make sure the Hall Specific Form you uploaded is successful and shown on your application.

Please keep below application reference number for your reference. Your enquiry may not be able to process if you failed to provide the reference number!

# Email Acknowledgement after submission

**From:** Student Residence Office <[srouga@cityu.edu.hk](mailto:srouga@cityu.edu.hk)>  
**Sent:** Thursday, March 21, 2024 3:03 PM  
**Subject:** Acknowledgement of Application for Student Residence

Dear Applicant,

Please be informed that your hall application has been submitted/ amended on (21-Mar-2024). Your application reference number is 410033. Please keep it for your reference. You can view your most updated application form on AIMS. You are advised to print out your most updated application form for your record and future enquiry with the Student Residence Office.

Thank you for your submission.

Student Residence Office

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**Year: 2024/25**

*Disclaimer: This email (including any attachments) is for the use of the intended recipient only and may contain confidential information and/or copyright material. If you are not the intended recipient, please notify the sender immediately and delete this email and all copies from your system. Any unauthorized use, disclosure, reproduction, copying, distribution, or other form of unauthorized dissemination of the contents is expressly prohibited.*