

AIMS Demonstration

Local Freshmen
(Cohort 2024)

How to submit application



[Help](#)

AIMS

Development AIMS (Version 8.22)

User Login

To protect your privacy, please Exit and close your browser when you are finished.

User ID:

PIN:

[Login](#)

[Forgot PIN?](#)

[CityU Home](#)

1. Login AIMS

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Release: 8.8.3



IT Service Desk: +852 3442-8340
Email: it.servicedesk@cityu.edu.hk

Student Services

- Online Teaching
- Student Helper and Campus Internship Scheme
- Confirmation of Commencement Attendance
- Congregation Job Supplementary Information
- JobPlus Vacancies
- Learning and Study Strategies Inventory (LASSI)
- Lynda.com Online Learning
- On-line Application for In-house Student Development Courses
- Outbound Student Exchange Application
- Scholarship and Financial Aid
- Student Locker
- Student Residence
- Central Repository on Student Development Activities (CRESDA)
- Counselling Service
- Request for Student Visa/Entry Permit Sponsorship
- Mental Assessment Corner
- Campus Access Registration for Graduation Photography
- Student Volunteers Registration
- Student Residence (New)

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2. Click “Student Services”

3. Click “Student Residence”

AIMS

Development AIMS (Version 8.22)

Find a Page

[Personal Information](#)

[Student Record](#)

[Course Registration](#)

[Student Services](#)

[Study Plan](#)

[Services for New Student](#)

[Banner XE](#)

Student Residence

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- [Student Residence Application \(Undergraduate Students\)](#)
- [Student Residence Application \(Research Postgraduate Students\)](#)
- [Student Residence Application \(Exchange Students\)](#)
- [Summer Residence Application \(All Students\)](#)
- [Service Request](#)
- [Resident List](#)
- [Room Assignment Enquiry](#)
- [Resident Profile Survey](#)
- [Declaration for accessing CMC via SR](#)

4. Click “Student Residence Application (Undergraduate Students)”

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Personal Information	Student Record	Course Registration	Student Services	Study Plan	Services for New Student	Banner XE
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I have read, understand and agree with Regulations and other information stipulated at the above "Terms and Conditions".

Back Go

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Student Residence Application (Undergraduate Students)

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City University of Hong Kong

UG Hall Admission for 2024/25
Terms & Conditions

Part 1 – Basic Application Information

Eligibility

1. Full-time Non-local Students in government-funded Bachelor's degree programmes (Note: "Priority" of hall residence will only be given to the first two years of study.)
2. Full-time Local Students in government-funded Bachelor's degree programmes
3. Students admitted through the "Student Athletes Admission Scheme (SAAS)" and recommended for the Residence Scholarship Scheme (RSS) for Student Athletes

General Information

1. Online applications will be accepted via AIMS in the designated period as announced by the Student

I have read, understand and agree with Regulations and other information stipulated at the above "Terms and Conditions".

Back Go

5. Read the guidelines and important notes carefully, scroll down to the bottom

6. Tick the checkbox

7. Click "Go" to start your application

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The screenshot shows the CityU AIMS (Version 8.22) interface. The top navigation bar includes links for Personal Information, Student Record, Course Registration, Student Services, Study Plan, Services for New Student, and Banner XE. The main heading is "Student Residence Application (Undergraduate Students)". A prominent note states: "Important Note: For your hall application, only the compound selected as below will be considered." Below this, the question "I would like to apply for:" is followed by two radio button options: "Kowloon Tong Compound" and "Ma On Shan Compound". At the bottom left, there is a button labeled "Acknowledge & Next page".

8. Select the compound you wish to stay

Personal Information Student Record Course Registration Student Services Study Plan Services for New Student Banner XE

Student Residence Ap

Attention: Please select **ONE** of the compounds for your hall application and click "Acknowledge & Next page" to fill in the application form.

Understand and Continue

Important Note: For your hall application, only the compound selected as below will be considered.

I would like to apply for:

Kowloon Tong Compound Ma On Shan Compound

Acknowledge & Next page

9. Pay attention – you **MUST** select **ONE** of the compounds for your hall application

Personal Information Student Record Course Registration Student Services Study Plan Services for New Student Banner XE

Student Residence Application (Undergraduate Students)

Important Note: For your hall application, only the compound selected as below will be considered.

I would like to apply for:

Kowloon Tong Compound Ma On Shan Compound

Kowloon Tong Compound

- For bed-study room, please visit [here](#).
- Room with shared toilet & bathroom on the co-ed floor or the same gender floor.

Acknowledge & Next page

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10. After selecting the compound, you may read the related information in the box.

Personal Information Student Record Course Registration Student Services Study Plan Services for New Student Banner XE

Student Residence Application (Undergraduate Students)

Important Note: For your hall application, only the compound selected as below will be considered.

I would like to apply for:

Kowloon Tong Compound Ma On Shan Compound

Ma On Shan Compound

- For bed-study room, please visit [here](#).
- Room with communal toilet & bathroom on the same gender floor.

Acknowledge & Next page

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Before filling Section I & II, you are advised to read the reminders [here](#).

Please fill in the boxes.

My home address is the same as the contact address: Yes No

Home Address

Flat/Room & Building: test

Estate & Street

District

City: Kowloon

Country/Territory: --

Important Notes: If your Home Address is not the same as your Contact Address in AIMS, you are required to upload Home Address proof bearing your name dated within 19-MAY-2024 to 19-AUG-2024 (latest three months from the application deadline) if necessary.

Section I: Commuting Time [See definition](#)
Please select the district/area(as same as your home address):

Hong Kong
 Kowloon
 NT
 Shenzhen/Outlying Island

Section II: Home Environment [See definition](#)

(A) Home Size

The Saleable Area (實用面積) is calculated in square feet (ft² 呎). If the average living space per person is smaller or equal to 60 sq.ft. or home size is less than 200 sq.ft., you are required to submit the Home Size proof dated within 19-MAY-2024 to 19-AUG-2024 (latest three months from the application deadline) if necessary.

The Home Size should be described and defined as "Saleable Area" (實用面積). Applicant shall check your ACTUAL home size with official Government bodies, e.g. Housing Authority/Housing Society/Land Registry. [See definition](#)

Please fill your home size (including kitchen and bathroom):

sq.ft. (total)

(B) Number of household member(s) living together

List the Household member's name & relationship below. You are required to upload Home Address proof bearing each household member's name dated within 19-MAY-2024 to 19-AUG-2024 (latest three months from the application deadline) if necessary.

Household member's name	Relationship
ARRO Enrol Three	MYSELF

[Add Household Member](#)

11. Input the Score A information

12. Input the Score B information (if any)
13. State Your Health Related Information
14. Click "Next Page" to continue

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Before filling Section III & IV, you are advised to read the reminders [here](#).

*Please note that only certification(s) / document(s) bearing your name and position/ title / organization name / name of award / level of award etc. (if applicable) within validity period will be considered. Photo of the award / medal in NOT accepted. No mark will be given if you put in wrong categories.

Section III: Leadership Qualities See definition
Your leadership positions held in the academic year from Sep 2022 - Jun 2024:
(Please choose the position with the **highest** scores attained if you have two positions or more.)
Year:
Institution:
Leadership Position:

Section IV: Academic Merits, Special Achievements and Community Services started from Sep 2022 and completed by Jun 2024 will be counted.
Please upload the document proof for each item you have stated. See definition (Counting the accumulative scores attained)

Academic Scholarships/ Academic Prizes awarded by CityU or external organizations including:
- 3rd prizes/Excellence/Distinction/1st Honour in Overall Student of Year/Academic Performance
excluding:
- Subject prizes
- Merits
- Semi-finalist
Year:
Organization:
Name of Scholarship/Prize:

Special Achievements/ Awards attained in inter-varsity competitions in the areas of sports, music or arts including:
- 1st-3rd(Gold-Bronze) prizes/Excellence/ Distinction directly relate to Sports/Music/Arts in Inter-school/District/Regional Competitions
excluding:
- Personal Achievement e.g. ABRSM Exams
- Merits/Participation
- Intra-school Competitions
- Semi-finalist
Year:
Organization:
Name of Award:
Level of Award:

International/Non-local Exchange Experience (Length of exchange period should >= 28 days)
Year:
Country/Territory:
Institution:
Period From: Period To:

Community Service organised by NGOs >= 10 hours excluding:
- one-off community service (< 10 hours) e.g. flag selling activity/blood donation/elderly visit
- student helper organised by schools/private companies
Year:
Organization:
Description:

On Dean's list/Provost's list/Principal's list: please specify the year of award, name of tertiary institution and name of the award:
Year:
CityU / Other Tertiary Institution:
Name of the award:

Health Related Information
Are you a student with disability? No Yes (If yes, please specify in the text box below.)
The nature of disability (Supporting document may be required depends on the nature of disability. Please upload supporting document on the next page, if necessary.)

Next Page Reset

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Before filling Section III & IV, you are advised to read the reminders [here](#).

*Please note that only certification(s) / document(s) bearing your name and position/ title / organization name / name of award / level of award etc. (if applicable) within validity period will be considered. Photo of the award / medal in NOT accepted. No mark will be given if you put in wrong categories.

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Institution:
Leadership Position:

Section IV: Academic Merits, Special Achievements and Community Services started from Sep 2022 and completed by Jun 2024 will be counted.
Please upload the document proof for each item you have stated. See definition (Counting the accumulative scores attained)

Academic Scholarships/ Academic Prizes awarded by CityU or external organizations including:
- 3rd prizes/Excellence/Distinction/1st Honour in Overall Student of Year/Academic Performance
excluding:
- Subject prizes
- Merits
- Semi-finalist
Year:
Organization:
Name of Scholarship/Prize:

Special Achievements/ Awards attained in inter-varsity competitions in the areas of sports, music or arts including:
- 1st-3rd(Gold-Bronze) prizes/Excellence/ Distinction directly relate to Sports/Music/Arts in Inter-school/District/Regional Competitions
excluding:
- Personal Achievement e.g. ABRSM Exams
- Merits/Participation
- Intra-school Competitions
- Semi-finalist
Year:
Organization:
Name of Award:
Level of Award:

International/Non-local Exchange Experience (Length of exchange period should >= 28 days)
Year:
Country/Territory:
Institution:
Period From: Period To:

Community Service organised by NGOs >= 10 hours excluding:
- one-off community service (< 10 hours) e.g. flag selling activity/blood donation/elderly visit
- student helper organised by schools/private companies
Year:
Organization:
Description:

On Dean's list/Provost's list/Principal's list: please specify the year of award, name of tertiary institution and name of the award:
Year:
CityU / Other Tertiary Institution:
Name of the award:

Health Related Information
Are you a student with disability? No Yes (If yes, please specify in the text box below.)
The nature of disability (Supporting document may be required depends on the nature of disability. Please upload supporting document on the next page, if necessary.)

Next Page Reset

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Student Residence Application (Undergraduate Students)

Confirmation Page

All information provided in the application must be true and accurate. Student Residence Office will conduct vetting on the applications at any time of the year. Applicants will be required to provide documentary proofs to verify the information submitted on the web. Submission of inaccurate information or failure to submit information during the vetting process will lead to immediate disqualification and removal from the hall, and their residence applications will not be accepted throughout their entire study period. All fees paid will not be refunded. Serious cases will be subject to further disciplinary actions, which may affect the opportunities for award, scholarship, exchange or internship.

Please review the information below and click "Agree and submit" to submit application. You will receive an email of acknowledgement after submission of your application.

Warning: Your selected district/ area is not as the same as the above address. Please check carefully.

You have applied for Student Residence at **Kowloon Tong Compound**.

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Personal Particulars

Name: UG LOCAL N. Application Date 14 Aug 2024

Department: Col of Vet Medicine & Life Sci College: Col of Vet Medicine & Life Sci
 Programme: Bachelor of Vet Medicine Type: Local Regular Student
 Gender: F Cohort: 2024

Local Contact
 Email:
 Contact Address:
 Addr 1 Addr 2 Addr 3 Hong Kong

Disability: No
 Dean's list/Provost's list/Principal's list: No

Same address Indicator: Yes
 Home Address:

Home Environment and Commuting Time

Commuting Time: Ap Lei Chau (61 to 80 mins) Home Size: 230 sq.ft. (total)

No. of household members living together: 1

Household member's name	Relationship
UG LOCAL Name Two	UNSELF

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15. Check the inputted information carefully
 16. Pay attention to "Warning", if any
 17. Click "Agree and submit"

Health Related Information

Are you a student with disability? No

Correct Current Information

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Student Residence Application (Undergraduate Students)

Application Result: Not yet processed

Uploaded Documents

-- N/A --

Please select a document type to upload documentary proofs. Click "Upload Document" to proceed.

(Maximum of 10MB storage space is available for uploading.)

Document Type: Household Member's Address Proof

*Declaration / Oath will NOT be accepted as proofs.

Upload Document

Year: 2024/25

Please keep below application reference number for your reference. Your enquiry may not be able to process if you failed to provide the reference number!

420001

You have applied for Student Residence at **Kowloon Tong Compound**.

Application Date: 1

Ref. No.: 0001

Personal Particulars

Name

19. You can modify your application information within the application period

Disability: No

Dean's list/Provost's list/Principal's list: No

Same address Indicator: Yes

19

Modify

Please keep below application reference number for your reference. Your enquiry may not be able to process if you failed to provide the reference number!

420001

You have applied for Student Residence at **Kowloon Tong Compound**.

18. If you submit your application successfully, you will have the application reference number & the selected compound will be showed.

Leadership Qualities

Year: Sep 2022 - Jun 2024

Tertiary Institution: City University of Hong Kong

Leadership Position: Psychological Wellness Ambassador

Health Related Information

Are you a student with disability? No

Scores

Commuting time + Home environment (Score A): 90

Leadership Qualities + Contribution to Residence Life (Score B): 20

Score after verification

Leadership Qualities + Contribution to Residence Life (Score B): 20

Student Residence Record

-- No Room Assignment Record --

If you are required to submit the supporting document (s),

20. Select “Document Type” and Click “Upload Document”

Student Residence Application (Undergraduate Students)

Important:

Your application on AIMS has been submitted.

1. Application result will be released on 22-Aug-2024.

Uploaded Documents

-- N/A --

Please select a document type to upload documentary proofs. Click "Upload Document" to proceed.

(Maximum of 10MB storage space is available for uploading.)

Document Type:

*Declaration / Oath will NOT be accepted as proofs.

Year: 2024/25

21. Key in the document description
22. Select the file to be uploaded
23. Click “Upload”
24. Click “Student Residence Application” and back to previous page

Student Residence Document Upload

Student/Applicant ID.: Student/Applicant Name:

Document Type: Household Member's Address Proof

Uploaded Documents

-- N/A --

Upload New Document

Document Description:

Filename: No file chosen (Only pdf format is supported)

(back to upload proof for other types)

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Email Acknowledgement after submission

From: Student Residence Office <srouga@cityu.edu.hk>
Sent: Thursday, August 14, 2024 3:03 PM
Subject: Acknowledgement of Application for Student Residence

Dear Applicant,

Please be informed that your hall application has been submitted/ amended on (14-Aug-2024). Your application reference number is 420001 Please keep it for your reference. You can view your most updated application form on AIMS. You are advised to print out your most updated application form for your record and future enquiry with the Student Residence Office.

Thank you for your submission.

Student Residence Office

Year: 2024/25

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