

City University of Hong Kong
Student Residence Office

Regulations for the Use of Piano Rooms in the Ma On Shan Compound

1. Eligibility:

Residents of the Ma On Shan Compound are eligible to use the Piano Rooms for practice.

2. Opening Hours:

09:00 to 22:00 daily

3. Booking Procedures

- a. Go to the 24-hour Security Control Room.
- b. Present your CityUHK staff/student ID cards for verifying your eligibility.
- c. With valid verification, you will be given an access card to one of the Piano Rooms while leaving your CityUHK staff/student ID cards.
- d. After the use, return the access card and collect your CityUHK staff/student ID cards at the 24-hour Security Control Room.
- e. First-come-first-served.

4. Use of Piano Rooms

- a. For a fair and respectful use, the duration of each booking is 60 minutes.
 - b. Do not transfer the booking/ usage to other university members or visitors.
 - c. Do NOT bring along any visitors without prior permission.
 - d. Do NOT make use of the Piano Rooms for private tuition of musical instruments.
 - e. Do not move any musical instruments in the Piano Rooms without prior permission;
 - f. Do not leave the room unattended at any time during the booked period.
 - g. Report any damage of musical instruments, furniture, fixtures and fittings to the SRO immediately. In case of misuse, negligence or vandalism, user will be held responsible for the total cost incurred for repair or replacement.
5. User should comply with the Regulations Governing Student Residence.
6. SRO reserves the right to accept or reject any bookings without stating reasons.
7. SRO reserves the right to amend the aforementioned Regulations at any time without prior notice.