

**City University of Hong Kong**  
**Student Residence Office**

**Regulations for the Use of Computer Room in the Ma On Shan Compound**

1. The Computer Room in the Student Residence is reserved for residents only.
2. Security guards may request users to show their CityU identity cards at any time for verification. Those who fail or refuse to show their CityU identity cards will be required to leave the Computer Room IMMEDIATELY.
3. All users MUST read the following regulations carefully:
  - i. Users should only occupy one workstation at one time.
  - ii. Users must not disclose their computer account password to anyone or allow account access by any trusting methods under any circumstances.
  - iii. Users must not access any information or computing resources to which the access right is not granted.
  - iv. Users should never attempt to intrude on the computer systems or access other users' computer accounts.
  - v. Users must not damage any facilities in the Computer Room.
  - vi. Users must not change the configuration of the workstations or the PCs without prior approval from the Student Residence Office (SRO)
  - vii. Users must not copy proprietary software.
  - viii. Users must behave themselves in the Computer Room.
  - ix. Eating, drinking (except water), or smoking is strictly prohibited. Users should keep the Computer Room clean and tidy
  - x. Playing games or music in the Computer Room is strictly prohibited. Users should keep quiet in the Computer Room.
  - xi. Users should report any machine breakdowns or irregularities to the 24-hour Security Office.

- xii. Users should not leave any computers, books, or equipment unattended. SRO will not be responsible for any loss or damage of users' personal belongings. Should you find any belongings left unattended, please report to the 24-hour Security Office.
  - xiii. Users should always log out after using the computers.
  - xiv. Peer-to-peer download tools such as BT, eDonkey, and Xunlei are strictly prohibited on the CityUHK departmental network.
  - xv. Users should not download copyright-protected materials from the Internet without permission from the copyright owner.
  - xvi. Users should follow the University's [Policies on Use of IT Services and Resources](#).
  - xvii. Users should follow the [University Intellectual Property Policy and Related Matters](#).
4. SRO reserves the right to bar users who violated the Regulations from re-entering the Computer Room. .
5. SRO reserves the right to amend the aforementioned Regulations at any time without prior notice.

Student Residence Office

2 November 2024