

## School of Law

<b>Name of the institution</b>	School of Law, City University of Hong Kong
<b>Address</b>	Room 6101, 6/F, Li Dak Sum Yip Yio Chin Academic Building City University of Hong Kong 83 Tat Chee Avenue, Kowloon, Hong Kong
<b>Contact Information</b>	Tel: (852) 3442 8008 Fax: (852) 3442 0190 Email: <a href="mailto:lwgo@cityu.edu.hk">lwgo@cityu.edu.hk</a> Website: <a href="https://www.cityu.edu.hk/slw/">https://www.cityu.edu.hk/slw/</a>
<b>THEMIS Coordinator</b>	Prof Fozia Lone Email: <a href="mailto:fnlone@cityu.edu.hk">fnlone@cityu.edu.hk</a>
<b>SLW Exchange Coordinator</b>	Prof He Tianxiang (for other exchange students) Email: <a href="mailto:tianxiang.he@cityu.edu.hk">tianxiang.he@cityu.edu.hk</a>  Prof Peter Wang (for Chinese-speaking exchange students) Email: <a href="mailto:shucwang@cityu.edu.hk">shucwang@cityu.edu.hk</a>
<b>SLW General Office</b>	Postgraduate level: Email: <a href="mailto:p.yan@cityu.edu.hk">p.yan@cityu.edu.hk</a>  Undergraduate level: Email: <a href="mailto:lwillb@cityu.edu.hk">lwillb@cityu.edu.hk</a>

## Application

<b>Level of Study</b>	Undergraduate or Postgraduate level
<b>Duration of study</b>	One or two semesters, subject to the study exchange agreement between the home institution and CityUHK SLW. Please check with the unit concerned of your home institution
<b>Eligibility</b>	Student must be in good standing and must be nominated by the partner institutions.
<b>Application Procedure</b>	<u>Undergraduate incoming exchange study</u> To apply for exchange study with the School of Law under the department exchange study, please complete an <a href="#">online application form</a> during the <a href="#">specified application period</a> . For details, please contact: <a href="mailto:lwillb@cityu.edu.hk">lwillb@cityu.edu.hk</a>  <u>Postgraduate incoming exchange study</u> For the applicants who wish to join the postgraduate exchange study,

please complete the application form and send the completed form with your academic transcript and English result (if applicable) to email ([p.yan@cityu.edu.hk](mailto:p.yan@cityu.edu.hk)) by 15 May (for application in Semester A / Fall) / 15 October (for application in Semester B / Spring). Subject to School's approval, an admission letter will be issued to the student. The Chow Yei Ching School of Graduate Studies will create a student account and subsequently do the online course enrollment for student subject to their course selection.

**Student must be nominated by the partner institutions.**

### Academic Calendar

**Welcome Orientation for incoming exchange students**

Semester A/B  
Before or in first week of semester

#### Semester A

Teaching Period Student

**Start Date**  
1 September 2025

**End Date**  
29 November 2025

Revision Period

1 December 2025

6 December 2025

Examination Period

8 December 2025

20 December 2025

*Semester Break*

22 December 2025

10 January 2026

#### Semester B

Teaching Period Student

12 January 2026

18 April 2026

Revision Period

20 April 2026

25 April 2026

Examination Period

27 April 2026

11 May 2026

*Semester Break*

12 May 2026

6 June 2026

\* Lunar New Year Holidays: 17 - 19 January 2026

### Course Information

**Language of Instruction**

English

**Courses to be offered**

Postgraduate incoming exchange study

Please check out the [list](#) for courses to be offered by our School in Fall and Spring. The offering of the courses is subject to review and amendment from time to time. This is the tentative course list for 2025/26. The updated one will be available soon.

Undergraduate incoming exchange study

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**Course Registration**

Course pre-registration will be arranged for the students as far as possible. Students can also add or drop a course during the add/drop period prescribed by the University. After the add/drop deadline, requests for late drop of courses will only be approved under exceptional circumstances, and such late requests must be submitted no later than the end of the teaching period for the relevant semester/term for approval by the Head of the course-offering academic unit.

<b>Credit Unit</b>	Each course is assigned a number of credit units. A credit unit is earned for about forty-to-fifty hours of student work.  Most of the courses carry 3 credits.
<b>Maximum and Minimum Study Load</b>	In each semester, full-time students must register for at least 12 but not more than 18 credit units.
<b>Assessment</b>	The tests, coursework, examinations and other activities used to assess students' progress through courses and to assign final grades. Details of the assessment are stated in each course syllabus.
<b>Examination</b>	The examination timetable will be released to all students by Week 10 of each semester. All inbound exchange students should arrange their flight after receiving the examination timetable. Request for rescheduling the examination is not normally approved. Student is required to attend the examination for the course enrolled.
<b>Academic Transcript</b>	The Academic Regulations and Records Office (ARRO) and Chow Yei Ching School of Graduate Studies (SGS) will send the academic transcript to the home university directly at the end of February (for Semester A) and at the end of July (for Semester B) tentatively.

**Grading of Courses**

**For Undergraduate Programme**

<i>Grade</i>	<i>Grade Point</i>	<i>Grade Definitions</i>
A+	4.3	Excellent
A	4.0	
A-	3.7	
B+	3.3	Good
B	3.0	
B-	2.7	
C+	2.3	Fair
C	2.0	
C-	1.7	
D	1.0	Marginal
F	0.0	Failure
P (Pass-fail courses only)		Pass

For details, please refer to AR 14 of [Academic Regulations for Undergraduate Degrees](#)

For Postgraduate Programme		
Grade	Grade Point	Grade Definitions
A+	4.3	Excellent
A	4.0	
A-	3.7	
B+	3.3	Good
B	3.0	
B-	2.7	
C+	2.3	Fair
C	2.0	
C-	1.7	
D	1.0	Marginal
F	0.0	Failure
P (Pass-fail courses only)		Pass
For details, please refer to AR 9 of <a href="#">Academic Regulations for Master's Degrees</a>		

### Orientation

The School will arrange an orientation talk for inbound exchange students before or after the first week of each semester starts. Students are strongly encouraged to attend the orientation.

Topics include academic regulations, course registration, coursework and assessment, student life, and sharing among the students.

### Visa application

As it can take 8 weeks or more for a student visa/entry permit to be processed, students are advised to submit their applications according to the dates listed below:

Admission Route / Student Type	Semester A (September Intake)	Semester B (January Intake)
Inbound Exchange Students / Visiting Students	1st June	1st November
Undergraduate Programmes	Example: Acceptance fee payment deadline: 17th May Student visa application should reach GEO by 24th May	N/A
Taught Postgraduate Programmes, Research Degree Programmes and Others	As soon as possible	As soon as possible

For details of the application procedure, required documents, application fee and other details, please click [here](#).

Exchange students must take full-time credit-unit load, i.e. at least 12 credits per semester in order to meet the visa requirements set by the Hong Kong SAR Immigration. At CityUHK, the full-time credit-unit loading are 12-18 credit units per semester.

A credit unit is earned by approximately forty to fifty hours of student work.

You may also contact the Global Engagement Office (GEO) for any enquiries at [geovisa@cityu.edu.hk](mailto:geovisa@cityu.edu.hk) for visa application.

Global Engagement Office  
Room 3210, 3/F, Cheng Yick-chi Building, City University of Hong Kong  
Tat Chee Avenue, Kowloon, Hong Kong SAR

For details, please visit: <https://www.cityu.edu.hk/geo/contact-us>

### Accommodation

Among the wide variety of housing options in Hong Kong, you will definitely find one that suits your living style and needs. You may choose to stay in commercially operated accommodations recommended by CityUHK, or rent your own flat on the market.

Please visit the Off-campus Accommodation page or contact the Student Residence Office (SRO) for assistance in seeking off-campus accommodation.

Email: [sro.offcampus@cityu.edu.hk](mailto:sro.offcampus@cityu.edu.hk)

Website: <https://www.cityu.edu.hk/sro/StudentHousing/oca.htm>

If you need to find a place to stay temporarily, click here to browse through [the list of licensed hotels, guesthouses and youth hostels in Hong Kong](#). Note that Hong Kong law requires that guesthouses and youth hostels obtain a license issued by the Office of Licensing Authority (OLA) under the Home Affairs Department before opening for business. It is always in your best interest to stay exclusively at guesthouses and youth hostels that are licensed and monitored by the government. To identify licensed guesthouses, look for the OLA logo.

### Cost of Living

CityUHK waives the tuition fee for exchange students, but they are required to pay all tuition and study-related fees levied by their home institutions. Exchange students are also responsible for financing their travel, accommodation and other living expenses as well as visa, insurance, books and other study-related expenses.

Expenses	Estimated cost per month
Rental for Off-campus Accommodations <sup>1</sup>	HK\$50,000-60,000 (~US\$6,400-7,700) per 2 semesters
Living costs (meals, transport, laundry, and education expenses for books, stationery, etc.) <sup>2</sup>	HK\$50,000 (~US\$6,400) per 2 semesters

<sup>1</sup> *Estimated cost for private renting. The rental could vary depending on the size, location, age of the building, etc.*

<sup>2</sup> *Actual costs will vary depending on individual lifestyle choices. Students may also need to budget for outbound exchanges, summer study tours and emergency medical expenses, etc.*

### Health and Insurance

Non-local students must have adequate insurance for the entire study period at CityUHK.

The insurance should, at minimum, cover travel, personal accidents, medical expenses (accident and non-accident), hospitalisation, and emergency evacuation/repatriation.

It is recommended that students also discuss with their insurer whether their policy provides coverage to strikes, riots, civil commotion, and diseases, including but not limited to epidemic and pandemic diseases.

Students are advised to take out a travel and medical insurance policy before departing for Hong Kong.

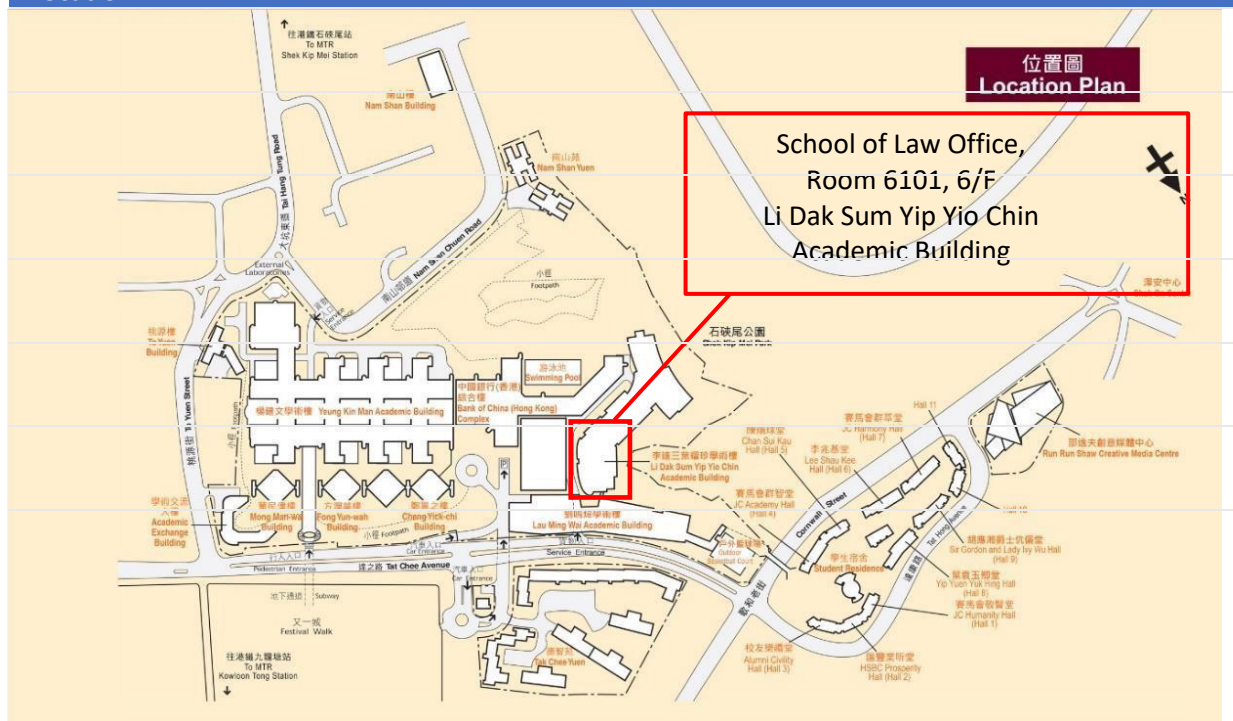
For details of the health and insurance requirement for non-local students, please visit the [website](#).

## Academic Supporting Offices

### University Offices

- Academic Regulations and Records Office (ARRO)  
<http://www.cityu.edu.hk/arro>
- Admissions Office (ADMO)  
<https://www.cityu.edu.hk/admo/admissions/exchange-students>
- Global Engagement Office (GEO)  
<http://www.cityu.edu.hk/geo/>
- Student Residence Office (SRO)  
Undergraduate exchange study  
<https://www.cityu.edu.hk/sro/StudentHousing/oca.htm>  
Postgraduate exchange study (Off-campus Accommodation)  
<https://www.cityu.edu.hk/sro/StudentHousing/oca.htm>
- Chow Yei Ching School of Graduate Studies (SGS)  
<https://www.cityu.edu.hk/sgs/>

## Location



CityUHK is conveniently located. If you are coming to CityUHK by MTR from the direction of Central, get off at Kowloon Tong station and follow the signs to City University (Exit C). Exit C2 will lead you to the Festival Walk Shopping Centre. Go up to Level LG1 and find the escalator next to Shop LG1-10, which will take you to an underpass to CityUHK. When you emerge from this underpass, CityUHK's main entrance is right in front of you. If you are coming from the direction of Lo Wu, cross the bridge that takes you to the Festival Walk Shopping Centre. The escalator facing you when you enter the Festival Walk Shopping Centre leads to the aforementioned underpass and directly to CityUHK.