

Topic: New Arrangement of Chemical Waste Collection in SEE

Effective Date: 2023-Sept-01

Due to insufficient lab space in SEE, we do not have adequate fumehoods/other appropriate ventilation facilities dedicated to chemical wastes disposal and temporary storage, and thus new arrangements for chemical waste collection will be implemented in September.

Starting from 1st September, the procedure will be as below:

- 1) The FMO Chemical Waste Collection Point opens every Thursday afternoon (special arrangements will be made if Thursday is a public holiday). Lab Manager please notify Andrew or Jimmy via email by 6pm Wednesday if your research group needs to dispose of chemical waste in the week.
- 2) In the notification email, please use the unified subject "Chemical Waste Disposal Request", and the content should include: (a) the category of chemical waste (i.e., organic / acid / base waste) and (b) approximate volume of each category. Those with volume less than 1L will not be accepted.
- 3) Per the emails received, the Technical Office will collect waste containers from labs between 11am to 12nn Thursday. Please ensure that a group member in the lab can show us the waste bottles during the collection hour. We will then return the empty bottles to the labs.

If you miss the due time on Wednesday, no disposal service will be provided. If the chemical waste bottle(s) in your lab is over 70% full, please ask Tech Office for another waste container(s). Please be reminded that all waste containers should not be filled with more than 70% of the capacity and should be stored in a well-ventilated place (e.g., fumehood) with the lids loosened and no surrounding heat source.

For any other information, please contact Andrew (ahmcheng@cityu.edu.hk) or Jimmy (chicmak@cityu.edu.hk).

Thank you for your attention.