

**City University of Hong Kong
Course Syllabus**

**offered by Department of Architecture and Civil Engineering
with effect from Semester A 2017/18**

Part I Course Overview

Course Title:	Management Workshops
Course Code:	CA5104
Course Duration:	1 Semester (Some courses offered in Summer Term may start a few weeks earlier than the normal University schedule. Please check the teaching schedules with CLs before registering for the courses.)
Credit Units:	3
Level:	P5
Medium of Instruction:	English
Medium of Assessment:	English
Prerequisites: <i>(Course Code and Title)</i>	Nil
Precursors: <i>(Course Code and Title)</i>	Nil
Equivalent Courses: <i>(Course Code and Title)</i>	BC5104 Management Workshops
Exclusive Courses: <i>(Course Code and Title)</i>	Nil

Part II Course Details

1. Abstract

These management workshops will further polish students' practical management skills in the construction industry. Also this course is conducive to deepen students' understanding of construction project management as a multi-disciplinary process. It is important for students to realize that construction project management process is a comprehensive one which involves the application of different skills and techniques, knowledge and information. By taking part in a series of management workshops, students' capabilities in management related problems solving and strategic thinking will be greatly improved. Leadership, skills in team working and conflict management are also the emphasis of this course. This course will provide many valuable opportunities for students to put the skills and theories they learnt into practice.

2. Course Intended Learning Outcomes (CILOs)

(CILOs state what the student is expected to be able to do at the end of the course according to a given standard of performance.)

No.	CILOs	Weighting (if applicable)	Discovery-enriched curriculum related learning outcomes (please tick where appropriate)		
			A1	A2	A3
1.	reflect on construction management as a multi-disciplinary process;		✓	✓	✓
2.	apply knowledge in solving construction management problems and considering alternative paths of action in business;		✓	✓	✓
3.	relate students experiences in team working and conflict resolution of construction management matters;		✓	✓	✓
4.	reflect on the importance of leadership and communication skills in construction management.		✓	✓	✓
		100%			

A1: Attitude

Develop an attitude of discovery/innovation/creativity, as demonstrated by students possessing a strong sense of curiosity, asking questions actively, challenging assumptions or engaging in inquiry together with teachers.

A2: Ability

Develop the ability/skill needed to discover/innovate/create, as demonstrated by students possessing critical thinking skills to assess ideas, acquiring research skills, synthesizing knowledge across disciplines or applying academic knowledge to self-life problems.

A3: Accomplishments

Demonstrate accomplishment of discovery/innovation/creativity through producing /constructing creative works/new artefacts, effective solutions to real-life problems or new processes.

3. Teaching and Learning Activities (TLAs)

(TLAs designed to facilitate students' achievement of the CILOs.)

TLA	Brief Description	CILO No.				Hours / week (if applicable)
		1	2	3	4	
Seminars	An introduction to the course	✓	✓	✓	✓	2 hrs
Simulation games	On group work in construction / development projects	✓	✓	✓	✓	37 hrs

Semester Hours:	0 hours per week
Lecture/Tutorial/Laboratory Mix:	Lecture (0); Tutorial (0); Laboratory (0)
	One two hours briefing session scheduled at the beginning of the semester plus workshops to be held in two weekends (from early morning of Saturday to late evening of Sunday) – total 39 hours

4. Assessment Tasks/Activities

(ATs are designed to assess how well the students achieve the CILOs.)

Assessment Tasks / Activities	CILO No.				Weighting	Remarks
	1	2	3	4		
Continuous Assessment: 100%						
Team Activities	✓	✓	✓	✓	80%	
Mid-term Examination	✓	✓	✓	✓	20%	
Examination: 0%						
					100%	

5. Assessment Rubrics

(Grading of student achievements is based on student performance in assessment tasks/activities with the following rubrics.)

Assessment Task	Criterion	Excellent (A+, A, A-)	Good (B+, B, B-)	Fair (C+, C, C-)	Marginal (D)/ Pass (P) on P/F basis	Failure (F)
Team Activities	Ability to understand, analyze and apply the theories.	High	Significant	Moderate	Basic	Not even reaching marginal levels
Mid-term Examination	Ability to understand, analyze and apply the theories that they have learned or should have learnt (including those acquired from the course and from other courses).	High	Significant	Moderate	Basic	Not even reaching marginal levels

Part III Other Information (more details can be provided separately in the teaching plan)

1. Keyword Syllabus

(An indication of the key topics of the course.)

Group dynamics; requirements for co-operation and team building; using conflicts and dissent as resources; styles of conflict management; team working skills; case studies of construction management.

2. Reading List

2.1 Compulsory Readings

(Compulsory readings can include books, book chapters, or journal/magazine articles. There are also collections of e-books, e-journals available from the CityU Library.)

1.	Nil
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2.2 Additional Readings

(Additional references for students to learn to expand their knowledge about the subject.)

1.	A management workshop manual prepared by the module instructors is to be provided (materials are updated every year)
2.	Bowie D. & Buttle F. 2004, Hospitality Marketing: An Introduction, Elsevier [Call # TX911 .3 .M3 B69 2004]
3.	Ransley J. & Ingram H. 2004, Developing Hospitality Properties and Facilities, Butterworth Heinemann [Call # TX 911.3 .P46 D48 2004]
4.	Rougvie A., Project Evaluation and Development, Mitchell & CIOB [Call # TH438 .R679]
5.	Rutes W.A. 2001, Hotel Design, Planning & Development, Oxford: Architectural Press [Call # TH438 .O95 1996]