

College of Science
Distinguished Alumni Award 2024-25 Guidelines

Aims
College of Science (CSCI) treasures the connection with alumni and is proud of their achievements after graduation from CityUHK. We believe successful alumni are precious role models who can bring career inspiration and positive influence to our students. The College Distinguished Alumni Award (CSCI-ALA) is established to recognise and honour alumni who have demonstrated outstanding achievements, and/or made distinct and impactful contributions to the Department/College, CityUHK and the Society.
Eligibility
<ul style="list-style-type: none">▪ All graduates of departments under CSCI who have successfully completed a programme and attained an academic award conferred by CityUHK, and▪ Has outstanding business/professional/academic achievements or a leader in his/her field, and▪ Has distinct and impactful contributions to the Home Department/College and the Society.▪ The nominee is not a recipient of CityUHK Alumni Award or CSCI-ALA in the last two years.
Award
There will be a maximum of two awards each year. The awardee will receive an Award Certificate issued by the College of Science and he/she will be invited to join the Award Presentation session in CSCI's annual Commencement Ceremony in May/June.
Submission of Required Documents
Apart from the Nomination Form, submissions from the Head of Department should also consist of a Curriculum Vitae, and a summary description (maximum 3 pages) of the professional/scholarly achievements obtained and distinct contributions made by the alumni to the Home Department/College, CityUHK, and the Society. The document should provide evidence of the achievements and contributions, for example, prizes/awards/titles/professional membership, publications/reports/letters/other forms of special recognition, and a list of engaged Department/College activities.

Nomination Procedures
<ul style="list-style-type: none"> ▪ Each Head of Department of CSCI will be invited to make one nomination. ▪ Nominators should seek prior consent from the nominees before submitting the completed Nomination Form to the Director of Administration of CSCI within the nomination period. ▪ Nominators should provide supporting documents of the achievements obtained and contributions made by the nominee by the stipulated document submission deadline.
Selection Criteria
<p>All nominees will be assessed based on the following criteria:</p> <ul style="list-style-type: none"> ▪ Evidence of achievements and contributions presented; ▪ Level of achievement and leadership in the field; ▪ Significance of contribution and impact to the Home Department/College, CityUHK, and the Society ▪ The nominee’s efforts to connect with the Home Department/College
Selection Process
<p>A Selection Panel (Panel) will be formed with the Dean (CSCI) as Panel Chairman. The panel members comprise one representative from each CSCI department nominated by the Heads of Departments and another member of the University that the Dean considers appropriate. The Panel will review all nominations based on the submissions and recognised evidence of the achievements and contributions of the candidates. The decision of the Panel is final.</p>
Timeline
<ol style="list-style-type: none"> 1. Nominations should be sent to the Director of Administration (by email: csci.office@cityu.edu.hk) on or before <u>21 February 2025 (Friday)</u>. All required supporting documents should reach the College Office by <u>14 March 2025 (Friday)</u>. 2. The selection panel meeting will be conducted in April 2025. 3. The result of the CSCI-ALA will be announced in late April/ May 2025.

January 2025