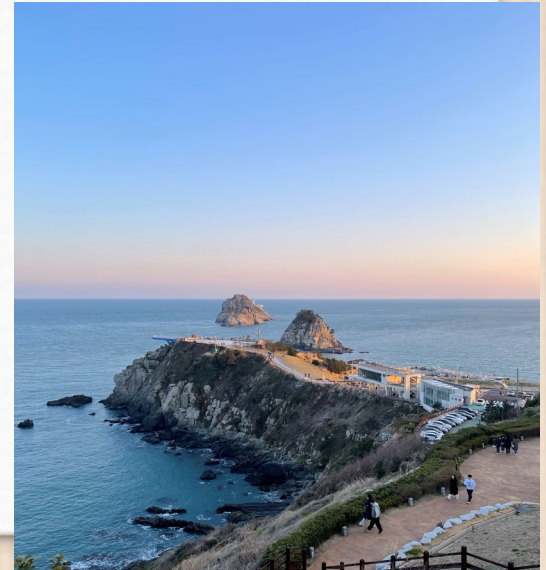




CityU College of Computing  
香港城市大學  
City University of Hong Kong

# Student Exchange Programme





# What is Student Exchange Programme?

This programme allows CityUHK students to study at partner universities for either:

- **One semester;** or
- **A minimum of 4 weeks** (summer period)

Key Benefits:

- Credits earned at the host university can be transferred to CityUHK (subject to approval)
- No tuition fees payable to the host university



# Why Go on Exchange?



Appreciate  
new cultures  
& values



Gain lifelong  
friendship



Polish  
language  
ability &  
communication  
skills



Enhance self-  
management  
& decision-  
making skills



Enjoy a once-  
in-a-lifetime  
adventure

<https://www.cityu.edu.hk/geo/global-opportunities/student-exchange/outbound-student-exchange/>



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# Eligibility

- A full-time undergraduate student in a government-funded programme at CityUHK
- Must have completed at least 1 year of study and declared a major at the time of application
- Must have attained and maintained **a minimum CGPA of 2.5** from the latest semester until departure
- Must fulfill one of the below minimum **English language requirements**:
  - TOEFL (iBT) 79 (valid for **2 years** after test date);
  - IELTS (overall) 6.5 (valid for **2 years** after the date);
  - Grade C in an approved University English courses (e.g. GE1401);
  - Level 4 in HKDSE English Language; or
  - Other equivalent English language proficiency qualifications accepted by the University  
(except for programmes that are conducted in Chinese at partner institutions in Mainland China or Taiwan)
- Meet all the host institution requirements, including language proficiency



# How to Choose Your Exchange University?

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Campus and  
Neighbourhood



Language



Preference



Visa Issues



Courses



Living Costs



Safety



Weather



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# How to Apply?

- Check the Institutional-level programme choices and the Departmental-level programme choices.
- Consult your academic advisor/ departmental exchange coordinator on exchange study plans.
- Submit your application form in AIMS (under “Student Services”) during the application period.



# Selection Criteria

- The weighting of the two assessment criteria is as follows:

Criteria	Weighting (%)
CGPA	50
English language proficiency * (inapplicable to programmes taught and assessed in Chinese in Mainland China and Taiwan)	50
Application statement **	N/A
Total:	100

\* Students who submit a valid IELTS or TOEFL result may have an advantage in the selection process.

\*\* The application statement submitted as part of the application may be used for assessment when necessary.



# Costs To Consider

- Tuition Fee (to CityUHK)
- Caution Money (refundable upon satisfactory programme completion)
- Application and Miscellaneous Fees (required by some host universities)
- Textbooks and Student Activities at Host University
- Student Visa
- Travel and Medical Insurance (Worldwide)
- Air Tickets
- Accommodation
- Living Expenses
- Transportation
- Sightseeing and ....





# Estimated Expenses (For Reference Only)

Average of Core Expenses for Exchange: [Estimated by Global Engagement Office (GEO)]

Region	(A) Airfare	(B) Accommodation Fee for 5 Months)	(C) Incidental Expenses for 5 Months (e.g. meals, transportation, books, etc.)	[A+B+C] * Total Average Cost for Exchange (airfare, housing & incidental expenses for 5 months)
Africa, Americas, Europe & Middle East	\$13,000	\$22,800	\$30,000	\$65,800
Australasia	\$13,000	\$32,405	\$20,555	\$65,960
Asia	\$4,330	\$13,172	\$20,320	\$37,822
Mainland China	\$7,000	\$11,700	\$22,200	\$40,900

\* The figures exclude expenses incurred by sightseeing and entertainment.

<https://www.cityu.edu.hk/geo/studentlan/finance.html>



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# Funding Support

Schemes	Maximum Support (Semester-Long Exchange)
<a href="#">Student Exchange Fund (SEF)</a>	HK\$12,000 - HK\$24,000
<a href="#">Special Fund for Non-local Outbound Exchange Students (SF)</a>	HK\$10,000
<a href="#">Explorer Grant (EG)</a>	HK\$10,000
<a href="#">Subsidies Offered by the Education Bureau</a>	Variable amount
<a href="#">University Scholarships by SDS</a>	HK\$10,000 - HK\$48,000

For details, please visit [GEO website](#).

(Outgoing exchange student -> Expenses -> Financial Support)



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# Application Period

**Main Round** Application:  
December – January

**Second Round** Application:  
August – September

**Summer Term** Application:  
February – March



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# Important Dates for 2025/26

	Main Round	Second Round	Summer Term
Application Period	9 Dec 2024 – 19 Jan 2025	Aug - Sep 2025	Feb - March 2025
Application Method	Through AIMS	Through AIMS	Through home department
Exchange Period	Semester A or B 2025/26	Semester B 2025/26	Summer 2025 (late May to Aug 2025)
Result Announcement	Feb 2025	Sep 2025	Mar 2025



# Exchange Coordinators

College/Department	Name	Email	Tel
College of Computing (CC)	Mr Eric Siu	eric.siu@cityu.edu.hk	3442 6264
	Ms Rita Chan	rita.chan@cityu.edu.hk	3442 4150
Computer Science (CS)	Dr Kenneth Lee	kenkclee@cityu.edu.hk	3442 4911
	Exchange Program Admin	csexadm@cityu.edu.hk	
Data Science (DS)	Prof Samuel Lau	cplau27@cityu.edu.hk	3442 4620
	Ms Pennie Lai	pennie.lai@cityu.edu.hk	3442 4394



# Useful links



## College of Computing (CC)

<https://www.cityu.edu.hk/cc/outreach/student-exchange-outbound>

## Computer Science (CS)

<https://www.cs.cityu.edu.hk/student-life/student-exchange/student-exchange-outbound>

## Data Science (DS)

<https://www.ds.cityu.edu.hk/student-enrichment/student-exchange>

## Global Engagement Office (GEO)

<https://www.cityu.edu.hk/geo/global-opportunities/student-exchange/outbound-student-exchange>

✉ geosep@cityu.edu.hk

☎ 3442 8089



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# Frequently Asked Questions (1)

1. **Can I take the prescribed English courses offered by the Department of English in order to fulfil the English language requirement?**

Ans: Yes. Any English courses that have been approved by the Senate can satisfy the English language requirement for the exchange programme. However, these courses may not meet the English proficiency requirements set by the host institution.

2. **Can I apply for exchange if I have not met the English Language requirement before the application deadline?**

Ans: Yes if you apply for a programme conducted in Chinese in the mainland China or Taiwan. For all other exchange programmes, students **MUST** fulfil the English requirement.

3. **I have met the CityUHK English language requirement with my GE English course. However, the host institution requires an IELTS/TOEFL result. Can I still apply? When will be the deadline to submit the IELTS/TOEFL result?**

Ans: If you have met any of the CityUHK's minimum English language requirements, you are eligible for the student exchange programme. However, selection for host institutions requiring IELTS/TOEFL scores will **NOT** be possible without submitting these test results during the application process.



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# Frequently Asked Questions (2)

## 4. Do I need to pay tuition to CityUHK during the exchange period?

Ans: Yes, you must pay your normal tuition and other study-related fees to CityUHK while studying outside Hong Kong as an exchange student. However, you do not have to pay any tuition to the host institution.

## 5. Do I have to pay tuition to the host institution?

Ans: No. You only have to pay tuition fee as well as study-related costs to CityUHK to maintain your student status. However, you may need to pay some fees e.g., student organisation fee, transportation fee etc, to your host institution.

## 6. Can I change my programme choice after confirming the offer?

Ans: No, you will have to relinquish your offer and submit a new application for exchange in the next round of application. Please note that your caution money will not be refunded.

## 7. Is it easy to find accommodation?

Ans: Some overseas universities do not provide accommodation to exchange students. You should approach the International Office / Study Abroad Office of your host institution for assistance.

# Frequently Asked Questions (3)

## 8. Can I go on exchange during my final year of study?

Ans: Subject to the approval of your department and the host institution, you may go on exchange in any semester which fits your study plan. You are advised to discuss with your programme leader before submitting an application.

## 9. How many courses should I enrol for a semester-long exchange? I am in my final year and have to complete a final-year project. Can I take fewer courses?

Ans: Students on exchange must complete a minimum of 12 credit units (or equivalent, i.e. 20 ECTS) per semester. Any reduction in study load requires prior approval from the student's home department. Failure to meet the minimum study load requirement may result in partial reduction or full withdrawal of sponsorship from CityUHK. Retroactive application for study load reduction will not be accepted.

## 10. How can I handle my final-year project if I go on exchange?

Ans: You should talk to your final-year project supervisor. It may be possible that you start the project earlier, say in the summer term, and complete it when you return. Please consult your project supervisor and programme leader for advice.



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# Frequently Asked Questions (4)

**11. Can I obtain credit transfer for courses that I take at my host institution? Can the transferred credits be used to fulfil the GE requirements?**

Ans: It depends on the level and relevancy of the courses you take at the host institution. You should identify the courses you wish to take and discuss with your programme leader. Please visit the following links for details.

[Academic Regulations](#)

[GE credit transfer Guideline](#)

**12. What should I do with the credit units earned from the exchange programme?**

Ans: Before the exchange study, you should consult your programme leader about your study plan. After completing the exchange programme, you will also need to consult your home department about the actual transfer of credits.

**13. While the University offers financial subsidies for the exchange program, what options are available if I am ultimately unable to afford the costs associated with studying abroad? Are there any loan opportunities for successful applicants? If so, how can I apply for such a loan?**

Ans: Yes, you can explore loan options. Please contact the Student Development Services (SDS) to inquire about the CityUHK Temporary Student Loan for Outbound Exchange Students or Overseas Internship/Activities. They will provide you with the necessary information regarding this loan.



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# Frequently Asked Questions (5)

## 14. What documents should I submit before departure or at the beginning of the exchange programme?

Ans: You will be asked to upload the following on AIMS:

- (a) A copy of your **proof of English language proficiency**, if applicable (such as IELTS/TOEFL result or your transcript showing your grade of a University-approved English course);
- (b) A copy of your **acceptance letter** issued by the host institution;
- (c) A proof of your **insurance subscription** covering the entire exchange period;
- (d) Your **enrolment proof** - either a completed 'Confirmation of Enrolment' or a copy of your student card at the host institution;
- (e) Any other documents required for the granted funding schemes, if any.

## 15. What documents should I submit upon return of the exchange programme?

Ans: You will be asked to submit the following to **GEO by email** ([geosep@cityu.edu.hk](mailto:geosep@cityu.edu.hk)):

- (a) A copy of the **official transcript issued by the host institution**;
- (b) 5 quality photos or a 1-to-2-minute video about your exchange;
- (c) Any other documents required for the granted funding schemes, if any.







# Go Exchange!

# Come Back Extraordinary!



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