1. Log in AIMS > Study Plan > Major and Minor Applications

CityU					
AIMS	Z				
			Development AIMS	(Version 8.14)	
Personal Information	Student Record	<b>Course Registration</b>	Student Services	Study Plan	Services for New Student
DegreeWorks     CAPP Report (for students with no Degree)     Declaring a Home Majj (for bachelore degree studer)     Major and Minor Applit (for Change of Home Major,	Works report) or its with an <u>undeelated major</u> cations Add/Drop of Second Major a	r) ind und/Drop of Minors)			
[ Personal Information Collection	on Statement   Copyright	Disclaimer ]			

Release: 8.8.3

#### 2. Select "Apply Now"

CityU					
AIMS	Z				
			Development AIMS	(Version 8.14)	
Personal Information	Student Record	Course Registration	Student Services	Study Plan	Services for New Student

## Major and Minor Applications



Add/Drop of Minors (Effective Term for Adding a Minor: Semester B 2020/21) (For bachelor's degree students with a home major)

Apply Now

## 3. Read carefully the Points to Note, and select "Add Minor"

			Development		Find a Page		
Personal Information	Student Record	Course Registration	Student Services	Study Plan	Services for New Student	Banner XE	
Add/Drop of Min	ors (Effective	Term for Adding a	a Minor: Semes	ter B 2020	/21)		
Please make sure yo	ı have read the "Po	oints to Note" below, ir	nformation on the A	RRO website,	and the Personal Information	on Collection S	statement before proceeding with the application.
Name Email Address Home Academic Unit Programme Degree Home Major Maximum Credit Unit	: Systems Engg and Bachelor of Enginee Bachelor of Enginee Systems Engineerin <b>s Permitted</b> : 84	Engg Mgt (SEEM) ering (BENGEGU2) ering (BENG1) ng and Management (SEM	Student ID Phone No. Student Typ Cohort	: e : Regular Stud : 2019	lent		
Points to Note:							
<ul> <li>Requests for add/drop</li> </ul>	of minors must be s	ubmitted via this online s	system <u>by 3 March 20</u>	2 <u>1 (at 23:59)</u> . L	ate applications will not be acc	epted.	
<ul> <li>Students can add only</li> </ul>	one minor in each a	pplication period.					
<ul> <li>Students should not a</li> </ul>	pply to add a minor v	which is exclusive with th	eir home/second majo	or.			
<ul> <li>Students can view the announcing the result</li> </ul>	results of their requ s. Requests for dropp	ests for adding minors th bing minors are processed	rough this online syst automatically and no	em <u>from 5 Marc</u> approval is req	<u>h 2021</u> , which are displayed u juired.	nder "Status of Y	Your Add/Drop Request" as provided below. No separate emails will be issued to students
<ul> <li>For add of minor, it wi and graduation.</li> </ul>	II take effect from the	e following semester. For	drop of minor, it will t	ake effect from	current semester. Students sh	ould observe the	e period for add/drop of minors and the effective term stipulated in order to plan for their studies
<ul> <li>For this round of appr curriculum.</li> </ul>	oved declaration of n	ninors, please note that t	he catalogue term for	the minor requi	rements is " <u>Semester B 2020/</u>	21". Students sh	hould therefore enroll in courses for the minor provided under its Semester B 2020/21
<ul> <li>Students who wish to maximum credit limit Courses website or ru</li> </ul>	declare a minor shou of 144 (normative 4- n the "What-If" audit	uld check beforehand if th year degree)/ 114 (Adva in DegreeWorks, which a	ne credit load of their of need Standing I)/ 84 allows them to hypoth	curriculum (degi Advanced Stan etically declare	ree/major requirements + LC0 ding II) permitted by the Unive a minor, showing them what co	200A & LC0200E rsity. For details ourses are requir	B/CHIN1001, if applicable) allows them to take on the requested minor without exceeding the s of the curriculum requirement of the requested minor, please refer to the Programmes and red for the requested minor.
<ul> <li>If a student wishes to declared minor (justif (Academic Planning a requested minor.</li> </ul>	declare a minor, and cation in support of t nd Undergraduate Ed	the study of the minor w the request should be pro lucation). If a request for	vill result in exceeding wided) and submit the exceeding the maxim	the maximum o minor declarat um credit limit i	credit limit permitted by the Ur ion to their home academic un s not approved, the academic	iversity, the stu its for verificatio unit's approval f	ident should indicate the number of extra credit units requested for him/her to complete the on and endorsement via this online system. Final approval rests with the Associate Provost for adding the minor will be rescinded and the student will not be allowed to pursue the
Students who have al	ready been granted e	extra credit units above th	ne maximum credit lin	nit will not be all	lowed to declare a minor.		
<ul> <li>For students who have academic unit (i.e., currescinded and the sture</li> </ul>	e been approved to c rrent home academi dents concerned will	hange their major AND a c unit >> minor-offering not be allowed to add the	dd a minor in the sam academic unit >> nev a minor.	e application ro v receiving majo	und effective from the same se pr-offering academic unit). If th	mester, the require change of major	uest for adding a minor should be further approved by the new receiving major-offering jor will result in exceeding the maximum credit limit, the approval for adding a minor will be
Add Minor							

4. Select the minor to add from the list, you may enter your tentative study plan and any additional information in the relevant boxes (optional)

Development AIMS (Version 8.14)						
Personal Information	Student Record	Course Registration	Student Services	Study Plan	Services for New Student	

#### Add/Drop of Minors (Effective Term for Adding a Minor: Semester B 2020/21)

#### **Add Minor**

Name Email Address Home Academic Uni Programme Degree Home Major Maximum Credit Uni	: : : Systems Engg and Engg Mgt (SEEM) : Bachelor of Engineering (BENGEGU2) : Bachelor of Engineering (BENG1) : Systems Engineering and Management (S ts Permitted : 84	Student ID Phone No. Student Type Cohort SEM)	: : e : Regular Student : 2019
Application Period :	1 - 3 March 2021 (at 23:59) Annour	cement of Results : 5 M	larch 2021
Add Minor Tentative Study Plan (Please indicate cou	ו rses that you have taken/plan to take)	Accountancy     Accountancy	
Additional Informati	ion You Want to Provide:		

Select "**Yes**" or "**No**" to indicate if your study of the requested minor will result in exceeding the maximum credit limit. If yes, indicate the number of extra credit units required and provide justifications to support your request. Select "**Continue**" to review your request

1. Will the study of your requested minor result in exceeding the maximum credit limit? (Please refer to the Programmes and Courses website for the curriculum of the requested minor or run the "What-If" audit in DegreeWorks to see if the credit load of your curriculum allows you to add a minor without exceeding the maximum credit limit.) No → → → → → → → → → → → → → → → → → → →
Uploaded Document: Nil
Upload Documents Online

5. Verify the information that you have entered, and select "**Confirm**" to submit your request

Personal Information Student Record Course Registration	n Student Services Study Plan Services for New	v Student Banner XE	rato a raye
Add/Drop of Minors (Effective Term for Addin	g a Minor: Semester B 2020/21)		
Add Minor	<u>,</u>		
Name :( Email Address : Home Academic Unit :Systems Engg and Engg Mgt (SEEM) Programme :Bachelor of Engineering (BENGEGU2) Degree :Bachelor of Engineering (BENG1) Home Major : Systems Engineering and Management (S Maximum Credit Units Permitted : 84	Student ID : Phone No. : Student Type : Regular Student Cohort : 2019 EM)		
Application Period : 1 - 4 March 2021 (at 23:59) Announ	cement of Results : 5 March 2021		
Information on the Minor:	hat the student activity the following .		
<ol> <li>having acquired 15 credits of CS courses with an average GPA</li> </ol>	of 2 or higher; and		
<ol> <li>of the courses taken that constitute the 15 credits in 1 above,</li> <li>Note on Mutually Evolution: A course, such as CC2161 is evolution.</li> </ol>	the following constraints should be observed :		
CS2161, they cannot use CS2204 to fulfill the Minor in Computin	g requirements.		
Students of the following major programme cannot take the Mine BSc Computer Science BEng Computer Engineering BSc Creative Media	r in Computing:		
Tentative Study Plan (Please indicate courses that you have taken/plan to take)	CS1102 - Introduction to Comp Studies CS2310 - Computer Programming CS3103 - Operating Systems CS3486 - Intelligent Systems		
	-		
	-		
Additional Information You Want to Provide: Nil			
1. Will the study of your requested minor result in exceedin (Please refer to the Programmes and Courses website for the $\alpha$ credit limit.) No	g the maximum credit limit? rriculum of the requested minor or run the "What-If" audit	in DegreeWorks to see if the credit load of yo	ur curriculum allows you to add a minor without exceeding the maximum
Uploaded Document: Nil			
Confirm Nack Cancel			
	banwebdev.cityu.edu.hk:7065 says You cannot make any changes to the app you wish to submit your application, plea click on "Cancel".	lication after submission. If se click on "OK". If not, please	
) Г	: 2019		J

## 6. You may check the status of your request accordingly

Personal Information S	Student Record Cou	rse Registration Stu	Development A udent Services	AIMS (Version 8.14) Study Plan Servi	ces for New Student	Banner XE		Find a Page	G
Add/Drop of Minors	s (Effective Tern	n for Adding a Mi	inor: Semeste	er B 2020/21)					
Please make sure you ha	ave read the "Points t	o Note" below, inform	nation on the AR	RO website, and the	Personal Information	Collection Statement before pro	ceeding with the applic	ation.	
Name :OX Email Address : Home Academic Unit : Sy Programme :Ba Degree :Ba Home Major : Sy Maximum Credit Units Per	XB Outa Div /stems Engg and Engg I achelor of Engineering ( /stems Engineering and ermitted : 84	Igt (SEEM) BENGEGU2) BENG1) Management (SEM)	Student ID Phone No. Student Type Cohort	: : : Regular Student : 2019					
Points to Note:									
• Requests for add/drop of	minors must be submit	ted via this online systen	m <u>by 4 March 2021</u>	<u>(at 23:59)</u> . Late app	ications will not be accep	oted.			
<ul> <li>Students can add only one</li> <li>Students should not apply</li> </ul>	<u>e</u> minor in each applica v to add a minor which	tion period. is exclusive with their bo	me/second major						
<ul> <li>Students can view the res</li> </ul>	sults of their requests fo	r adding minors through	n this online system	n from 5 March 2021,	which are displayed und	er "Status of Your Add/Drop Reques	as provided below. No s	eparate emails will be issued t	to students
For add of minor, it will tal	equests for aropping m ake effect from the follo	wing semester. For drop	of minor, it will tak	e effect from current	semester. Students shou	Id observe the period for add/drop o	minors and the effective	term stipulated in order to pla	an for their studies
<ul> <li>For this round of approved</li> </ul>	d declaration of minors,	please note that the cat	talogue term for th	ne minor requirements	is "Semester B 2020/21	". Students should therefore enroll i	courses for the minor pr	ovided under its Semester B 2	2020/21
Students who wish to decl     maximum credit limit of 1	clare a minor should che	ck beforehand if the cre	dit load of their cu	rriculum (degree/majo	or requirements + LC020	0A & LC0200B/CHIN1001, if applica	le) allows them to take o	n the requested minor withou	it exceeding the
Courses website or run th     If a student wishes to dec     declared minor (justification	he "What-If" audit in De clare a minor, and the st ion in support of the rec	greeWorks, which allows udy of the minor will res uest should be provided	s them to hypothet sult in exceeding the l) and submit the r	ically declare a minor, ne maximum credit lin ninor declaration to th	showing them what country nit permitted by the University of the U	rses are required for the requested r ersity, the student should indicate th for verification and endorsement vi-	inor. e number of extra credit ι this online system. Final	units requested for him/her to approval rests with the Assoc	complete the
(Academic Planning and U requested minor.	Jndergraduate Educatio	n). If a request for excee	éding the maximur	n credit limit is not ap	proved, the academic un	it's approval for adding the minor w	I be rescinded and the stu	udent will not be allowed to pu	ursue the
Students who have alread     For students who have be	dy been granted extra c	redit units above the ma	iximum credit limit	will not be allowed to	declare a minor.	ostor, the request for adding a mine	should be further approv	ed by the new receiving main	or offering
academic unit (i.e., currer rescinded and the student	nt home academic unit ts concerned will not be	>> minor-offering acade allowed to add the minor	emic unit >> new i or.	receiving major-offeri	ig academic unit). If the	change of major will result in exceed	ing the maximum credit li	imit, the approval for adding a	a minor will be
Status of Your Add/Drop Your Request Minor Add Minor Computing	Status Comment g Pending	s from Home Academi	ic Unit Commer	nts from Minor-offer	ing Academic Unit				
As of March 03, 2021 11:50 AM									
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