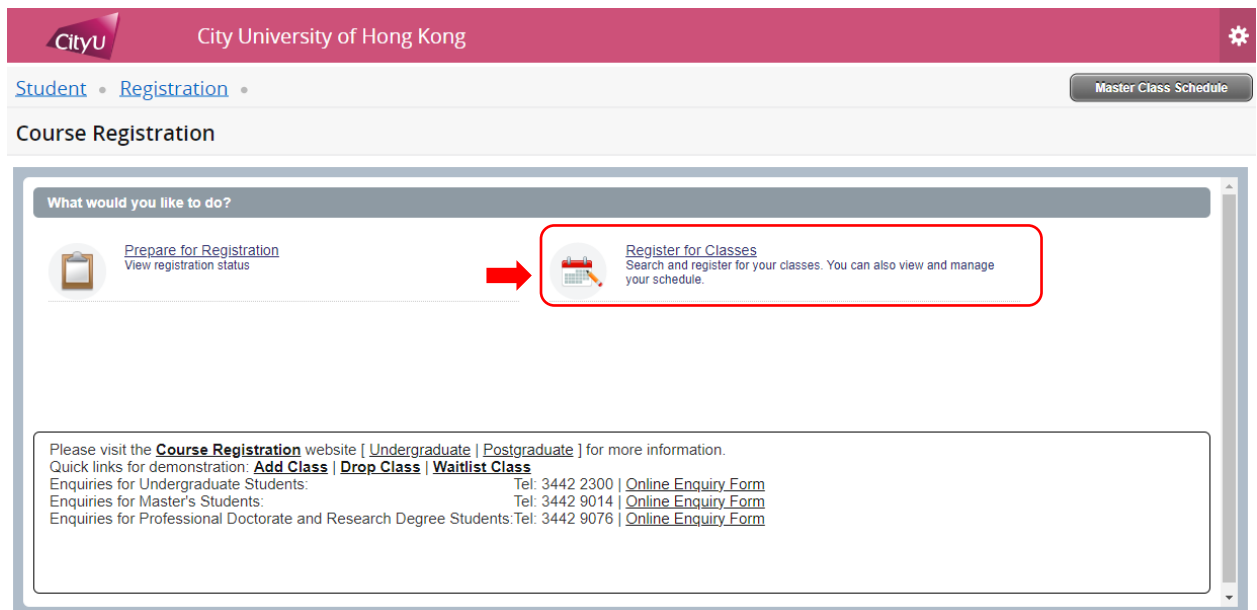
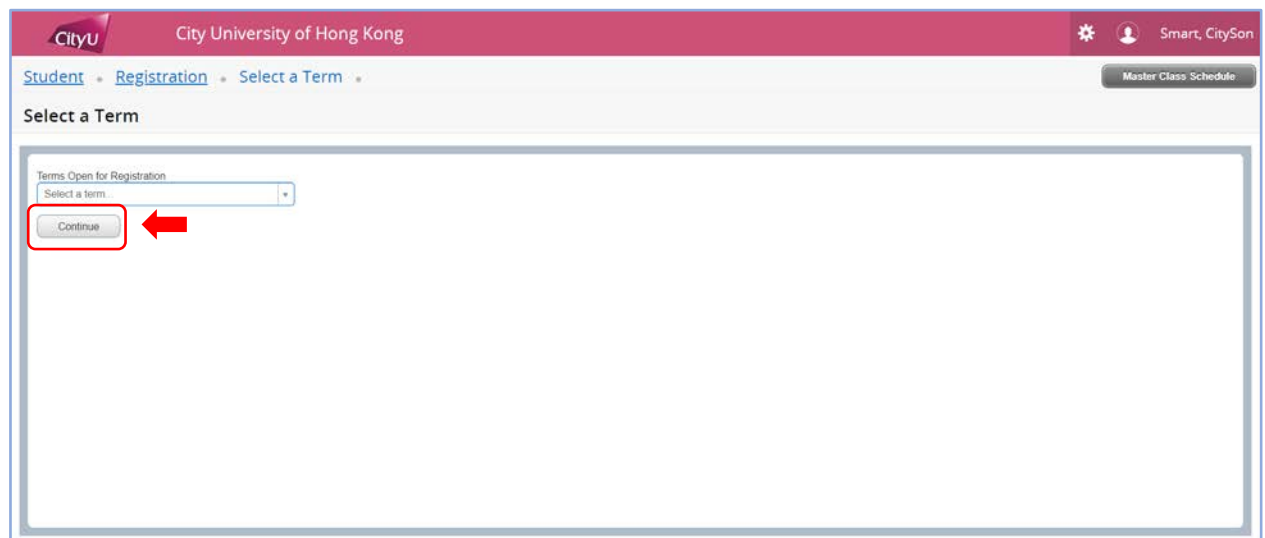


## Drop Course

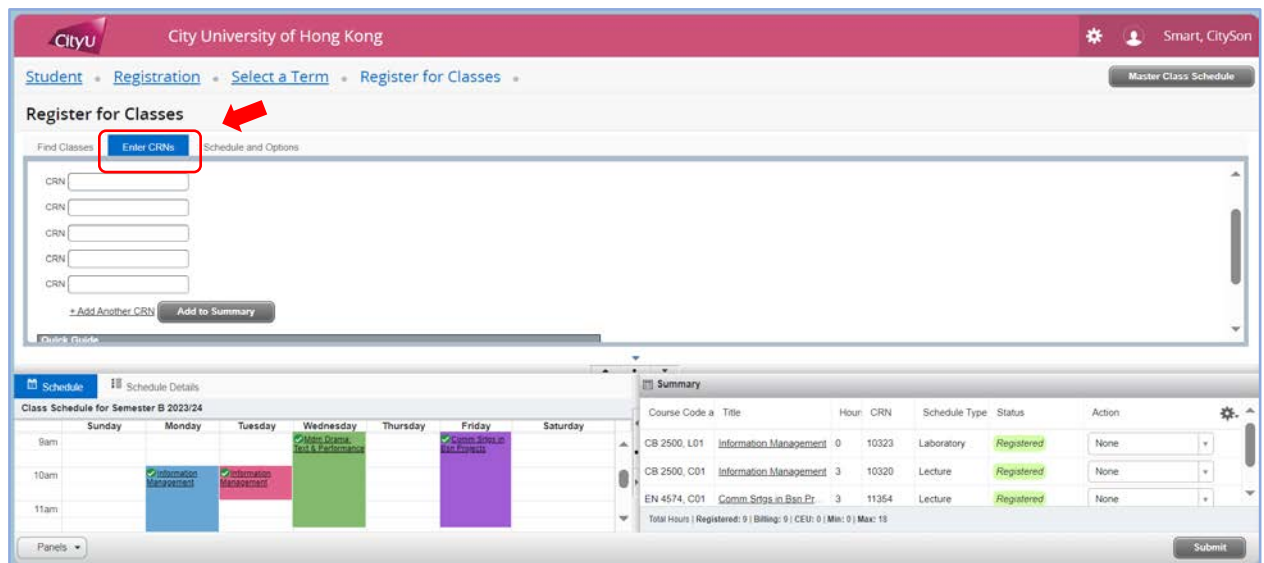
1. **Login AIMS** [Course Registration > Web Add/Drop].
2. Select "Register for Classes".



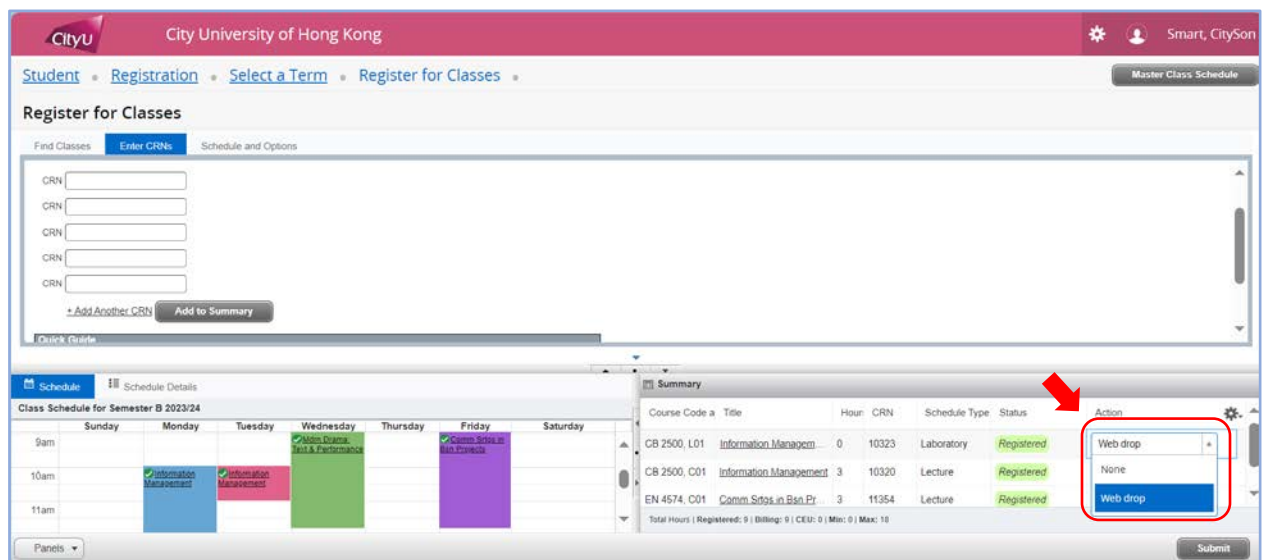
3. Pick the appropriate term, and click "Continue".



4. Go to "Enter CRNs" tab.



5. Choose "Web drop" from the "Action" drop-down menu in the "Summary" panel. To drop a course with multiple components, all its course sections must be dropped simultaneously.



6. Press "Submit" at the bottom right corner to complete the request. Make sure the status changed to "Deleted" and "Save Successful" before leaving the page.

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Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Schedule and Options

CRN  
CRN  
CRN  
CRN

+ Add Another CRN Add to Summary

Quick Guide  
1. Preparation For class information and CRN(s), click on "Master Class Schedule" located at the top right corner  
2. Add Class Input CRN(s), click on "+ Add another CRN" for more, and then select "Add to Summary"

Schedule Schedule Details Summary

Class Schedule for Semester B 2023/24

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9am				✓ Film Drama Text & Performance		✓ Class 9291 2nd Project	
10am							
11am							

Course Code a	Title	Hour	CRN	Schedule Type	Status	Action
CB 2500, L01	Information Management	0	10323	Laboratory	Deleted	None
CB 2500, C01	Information Management	0	10320	Lecture	Deleted	None
ENR AE7A, C01	Common Entry in Gen Ed	3	11564	Lecture	Deleted	None

Total Hours | Registered: 6 | Billing: 6 | CEU: 6 | Min: 0 | Max: 10

Submit