

Department of Architecture and Civil Engineering

Final Year Project (FYP) Progress Plan for ACE Outbound Exchange Students

(This duly signed Form (original) should be submitted together with the completed "Study Plan for ACE Outbound Exchange Students" to the Department in person at least One month before commence the Exchange Programme)

Section A: to be completed by the student

Full Name: _____ Student ID No.: _____

Programme/Major: _____ Cohort: _____

CityU Student Email: _____ Contact Tel. No.: _____

Period of Exchange Programme: *(Please "✓" as appropriate)*

Name of Partner Institution: _____ Country: _____

Semester A 20____ / ____ Semester B 20____ / ____ Summer Term 20_____

Departure Date: ____ / ____ / ____ (dd/mm/yyyy) Date of Return (HK): ____ / ____ / ____ (dd/mm/yyyy)

Section B: FYP Progress Plan

i) Arrangement of Reports Submission and Oral Presentations

	Original Schedule
FYP Interim Report (submission via CANVAS)	Final Year, Wed. before Sem. B begins
Oral Presentation for FYP Interim Report	Final Year, Sem. B, Wk. 1 to Wk. 2
Final Draft of the FYP	Final Year, Sem. B, Wk. 8
Completed FYP for assessment (submission via CANVAS)	Final Year, Sem. B, Wed. of Wk. 10
Final Oral Presentation	Final Year, Sem. B, between Wk. 11 & Wk. 14

To be completed by the student and the supervisor

ii) Means and frequency of contacts between the student and the supervisor during the exchange period

ii) Details of the Progress Plan

Week	Details

Signature of Student _____ **Date** _____

Signature of Supervisor **Name of Supervisor** **Date**

c.c. FYP Coordinator