

CITY UNIVERSITY OF HONG KONG

The D. H. Chen Foundation Scholarship

Regulations

The D. H. Chen Foundation (“Donor”) has kindly agreed to establish a scholarship program to nurture future leaders and foster talent development for society with effect from the 2020/21 academic year. The following regulations shall apply as of 2023/24:

I. Scholarship Background

1. The Foundation grants the Scholarship Program to a maximum of twenty students each year.
2. The awardee of the Scholarship Program shall identify him/herself as “The D. H. Chen Foundation Scholar” (the “Scholar”).
3. There is a nomination quota to each Partner University as agreed with the Foundation.

II. Vision and Objective

1. To nurture compassionate and insightful leaders for positive social change.
2. To enhance social awareness through active engagement in local and overseas community.
3. To network with diverse talents and together become social incubators for greater good.
4. To be mentored and inspired by experienced leaders in different fields to propel social change.

III. Components of the Scholarship

1. Financial Award
 - (a) Tuition Fee Waiver covering the normative study period on a UGC-funded basis^[1];
 - (b) Overseas Learning Allowance of maximum HK\$80,000 for up to two trips during the Scholarship Program period; and
 - (b) Annual Living Allowance^[2] of HK\$38,000 subject to proven financial or special education needs^[3] on an annual basis.

2. (a) Social Good Initiative (“SGI”)

Scholars are required to participate and play an active role in an SGI within their Scholarship journey. The SGI could be taken in the following forms and possess the following natures:

- i. Service projects offered by the Foundation; or
- ii. Service projects of the Foundation’s partner organizations; or
- iii. Service projects/programs organized or endorsed by the City University of Hong Kong; or
- iv. Service initiatives organized by themselves and/or within the Scholars Network.

*For (iii) to (iv) above, Scholars shall seek prior consent from the Foundation via the City University of Hong Kong. Any projects/initiatives without endorsement from either the Foundation or the City University of Hong Kong will not be recognized as a fulfillment towards the SGI requirement.

(b) The Social Good Fund (“SGF”)

To foster collaboration and synergies among Scholars across cohorts to initiate and innovate their own social good projects/programs (i.e. category 2(iv)), as well as to generate positive social impact on the community, the Foundation also offers the SGF on top of the SGI to be completed by Scholars.

- i. Scholars can form groups comprising at least 2 Scholars/Scholar Alumni in proposing a group-based SGI applying for the SGF;
- ii. In each annual Application Cycle, a maximum of 3 groups, each of which being subject to a maximum funding amount of HK\$50,000, is to be supported by the Foundation under the SGF;
- iii. Further internal selection and due diligence by the Foundation entails;
- iv. Upon satisfactory assessment by the Foundation, Scholars who have completed their group-based funded initiatives under the SGF could be seen as having fulfilled the SGI requirement of the Scholarship.

3. The D. H. Chen Foundation Scholars Network (the “Network”)

The Foundation views the Scholarship Program as an invaluable pool of diverse talents between which countless synergies could be generated for creating greater social good. In awe of this, it pledges to connect all Scholars with additional social engagement activities, capacity building opportunities and prototyping resources for their innovative ideas for social good.

One of the Network’s key features is the various Scholars-led Task Forces (TFs), through which the Foundation encourages Scholars to take initiatives to co-own and -develop the Scholarship Program, so as to co-learn from each other throughout these fruitful processes.

4. Mentorship

The Foundation shall match the Scholars with experienced leaders of different professions with remarkable achievements in social services for a two-year period.

5. Internship & Other Career Opportunities

The Foundation offers full-time summer internships to Scholars to acquire professional experiences in philanthropy, knowledge of social business and wider social exposure. It is also keen to connect Scholars to a variety of invaluable career opportunities.

6. Award Reception

Scholars shall attend the Award Reception hosted by the Foundation during the Scholarship Program period where Scholars will meet distinguished guests including the Foundation Trustees, President or senior representatives of the Partner Universities and fellow Scholars.

7. President Roundtable

Each Partner University shall host an annual President Roundtable for the Scholars to facilitate valuable exchange between the President and the Scholars.

IV. Eligibility

1. Students who meet ALL the following requirements can apply for the Scholarship Program:
 - (a) Permanent resident of Hong Kong;
 - (b) Full-time Year 1 undergraduate student of UGC-funded program;
 - (c) A Year GPA of at least 3.5 out of 4.3 with ALL letter grades of courses taken available (or equivalent); and
 - (d) Demonstration of leadership abilities and commitment to make positive social change.
2. Applicants or nominated applicants shall go through an task assessment and attend selection interviews.
3. If awarded, Scholars are required to meet Renewal Requirement set out in Section VI. to be eligible for continuous entitlement in the Scholarship Program.

V. Application, Nomination and Selection Procedures

1. The Student Development Services shall invite nominations from the College of Business, College of Engineering, College of Liberal Arts and Social Sciences, College of Science, Jockey Club College of Veterinary Medicine and Life Sciences, School of Energy and Environment, School of Creative Media, School of Data Science, and the School of Law. The allocation of awards is on the basis of the distribution of student population amongst Colleges and Schools of the year. Nominations from the Colleges/ Schools shall reach the Student Development Services by 3 June 2024.
2. Interested students shall also submit their applications to the Student Development Services by 3 June 2024.
3. Shortlisted candidates will be invited to attend selection interview(s) in person. The awards shall then be made when the approval is sought from the Donor.

VI. Annual Review and Renewal

1. The Foundation shall conduct an annual review for the renewal of continuous entitlement of the Scholarship Program of the Scholars.
2. Scholars shall submit the progress report with all supporting documents to the City University of Hong Kong in June every year for review.
3. Scholars shall meet the following requirements (“Renewal Requirement”) annually for continuous entitlement of the Scholarship Program:
 - (a) A Year GPA of at least 3.5 out of 4.3 with ALL letter grades of courses taken available (or equivalent); and
 - (b) Demonstration of leadership abilities and commitment to make positive social change.
4. In addition, the Living Allowance (if applicable) shall be renewed on an annual basis, subject to proven financial or special education needs.
5. The Foundation shall inform the City University of Hong Kong of the review result(s) in August annually.

VII. Suspension and Termination

1. Upon the occurrence of one or more of the following events (a “Suspension Event”), a Scholar shall be suspended from the Scholarship Program with immediate effect:
 - (a) failure to meet the Renewal Requirement for the first time during the period of the Scholarship Program, and in that circumstance, the Financial Award will be suspended until the Scholar meets the Renewal Requirement in the first semester of the subsequent academic year; or
 - (b) becomes the subject of, or failure to inform the Foundation within 14 days from the day of becoming the subject of, an investigation, a disciplinary action or proceeding offence, a civil dispute, an offence, and in that circumstance, all components of the Scholarship Program will be suspended until further notice and any reinstatement will only be made subject to the Foundation’s decision at its absolute discretion; or
 - (c) information and/or supporting documents provided by the Scholars are found to be incorrect and/or fraudulent, and in that circumstance, all components of the Scholarship Program will be suspended until further notice and any reinstatement will only be made subject to the Foundation’s decision at its absolute discretion.
2. Upon the occurrence of one or more of the following events (a “Termination Event”), a Scholar shall be terminated from the Scholarship Program with immediate effect:
 - (a) failure to meet the Renewal Requirement for the second time throughout the normative study period; or
 - (b) transfer to another non-UGC-funded program; or
 - (c) transfer to a non-Partner University of the Scholarship Program; or
 - (d) failure to complete the undergraduate program; or
 - (e) be expelled from the university.
3. The list of Suspension Event and Termination Event set out above is not intended to be exhaustive. The Foundation shall have the right at any time to make a decision in its absolute discretion as to whether an event or incident occurred (including a Suspension Event or Termination Event) may result in the suspension or termination of a Scholar from the Scholarship Program and the corresponding treatment of the Financial Award and other components of the Scholarship Program.

VIII. Role of the Scholar

1. To adhere to and actively engage in the Scholarship Program in realising its vision and objective;
2. To contribute, comply and commit to the Scholarship Program, including but not limited to, the Mentorship, Scholars Network, Social Good Initiative, President Roundtable and Annual Reception.
3. To promote the Scholarship Program through various communication efforts, including but not limited to contributing stories, reflections, interviews via relevant media platforms of the Scholarship Program;
4. To maintain close communication with both the Foundation and the University on matters relating to the Scholarship Program.
5. Inform the Foundation and the Student Development Services of the University by email within 14 days from the day the Scholars:

- (a) is awarded a scholarship in or outside of Hong Kong;
- (b) is being charged and/or convicted of an offence in or outside of Hong Kong;
- (c) is being arrested, granted bail or placed under investigation in or outside of Hong Kong;
- (d) adjudged by a court or been party to any dispute or civil litigation, the nature of which involves fraud, dishonesty or misfeasance;
- (e) is the subject of a disciplinary action or proceeding by the university, an institution, or an authority in our outside of Hong Kong;
- (f) is being directly or indirectly involved in, or associated with, activities which would represent a risk to national security in or outside of Hong Kong; or
- (g) is being or suspended of being directly or indirectly involved with and/or used funds to support and/or associated with terrorists and/or terrorists organizations and/or terrorists activities in or outside of Hong Kong.

IX. Others

1. Scholars are not allowed to hold other scholarship(s), bursaries, allowance(s) or award(s) with similar nature to the Scholarship Program concurrently from the date of their acceptance of the Scholarship Program, unless the components supported by the scholarship(s), bursaries, allowance(s) or award(s) in question do not overlap with those supported by the Scholarship Program. Should there be queries, the Foundation's advice shall only be sought via the City University of Hong Kong.
2. Scholars shall observe and comply with all applicable rules, regulations and laws of the Hong Kong Special Administrative Region ("HKSAR"), in particular, Scholars shall not engage or take part in any act or activity (i) which endangers national security or are unlawful or contrary to the interests of national security; and (ii) which involves directly, indirectly or associate with terrorists or terrorists organizations, or use any components of the Scholarship Program to support or promote such acts or activities.
3. Should Scholars fail to comply with any Terms and Conditions of the Scholarship Program, he/she may be required to refund the amount of Financial Award received.
4. The Foundation reserves the right in its absolute discretion to make changes, contingent measures and/or final decisions on all matters and at any time relating to the Scholarship Program without the need of any prior notification and/or justification.

Remark

With an objective to nurture our students and to promote caring culture, the University encourages each award recipient to make an annual donation of HK\$200 or more to the City University of Hong Kong for student support via CityU Alumni Giving Club when they are in employment after graduation. This term has been incorporated into all scholarship/prize/award/bursary schemes since February 2008.

- [\[1\]](#) Students enrolled in two-year undergraduate programs are NOT eligible for this Scholarship Program.
- [\[2\]](#) Scholar who is eligible for Living Allowance shall not receive any Living Allowance for the period when he/she is on an exchange program/learning trip which he/she has successfully applied for Overseas Learning Allowance.
- [\[3\]](#) Proven financial needs include but not limited to:

- (1) those whose household income is below the latest median monthly domestic household income according to the latest Quarter Report on General Household Survey issued by the Census and Statistics Department;
or
- (2) those whose families are receiving Comprehensive Social Security Assistance (CSSA); or
- (3) recipients of government grants/loans.

Special education needs include but not limited to:

- (1) specific learning disabilities; or
- (2) physical disability; or
- (3) visual impairment; or
- (4) hearing impairment; or
- (5) attention deficit/hyperactivity disorder, etc.