

# General Information of Student Activity Venues and Facilities Managed by SDS

## Venues for Student Societies & University Activities [ Online Booking at: CityU Portal → Campus Facilities → Facilities Booking → FMO Venue & Classroom booking (AIMS) ]

Location	Venue	Room No.	Function	Capacity (approximate)	Size (M <sup>2</sup> )	Opening Hours	Facilities and Equipment provided							
							Chair	Table	LCD Projector	Projector Screen	Speaker	Handheld Mic	AV System (Audio, HDMI, VGA)	Others
5/F, BOC	Multi-Purpose Room D	R5004	Practice of dancing and Art performance, or holding events and activities (*1)	60	135		PVC Chair X 60	Foldable table X 4	loan by request(*5)	√	√	loan by request (*5)	VGA only (*4) (*5)(*6)	Piano/mirror
	Multi-Purpose Room E	R5000	Holding events and activities (*1)	30	59		PVC Chair X 30	Foldable table X 4	X	X	X	X	X	
Flow Centre, G/F @ LI	Studio 1	G408	Practice of dancing and Art performance, or holding events (*1)	30	108		PVC Chair X 30	Foldable table X 4	√	√	√	1	√	Piano/mirror
	Studio 2	G412		30	107		PVC Chair X 30	Foldable table X 4	√	√	√	1	√	Piano/mirror

## Venue for All Students [ Online Booking at: CityU Portal → Campus Facilities → For Student Societies Only → SDS Student Activity Venue Booking ]

Location	Venue	Room No.	Function	Capacity (approximate)	Size (M <sup>2</sup> )	Opening Hours	Facilities and Equipment provided		
							Chair	Table	Others
4/F, BOC	Band Room	R4210	Practice of musical instruments	8	21	09:00-21:00 (Mon-Sat; Closed on Sun & Public Holiday)	High steel Chair X 3	X	Drum set, music stand, guitar amplifier
Flow Centre, G/F @ LI	Music Room1	G204	Practice of musical instruments	9	11		PVC Chair X 4	X	Piano
	Music Room2	G315	Musical performance or practice of musical instruments	20	37		PVC Chair X 20	X	Piano
	Music Station	G307		40	129		PVC Chair X 40	Round table X 3	Piano LCD projector and screen, speaker, and AV system (Audio, HDMI, VGA)(*4)

## Theme Rooms @ Flow Centre (G/F, Li Dak Sum Yip Yio Chin Academic Bldg) [ Download booking form at: SDS Homepage → 'Download' at Right Top Corner ]

Room No.	Venue	Theme / Target Activities	Capacity (approximate)	Size (M <sup>2</sup> )	Opening Hours	Facilities and Equipment provided							
						Chair	Table	LCD Projector	Projector Screen	Speaker	Handheld Mic	AV System (HDMI, Audio, VGA)	Others
G302	Soul Talk	Personal Growth, Spiritual Development, Community Service & Intellectual Development	40	69	09:00-21:00 (Mon-Sat; Closed on Sun & Public Holiday)	PVC Chair X 40	round table X 11	√	√	√	1	√(*4)(*5)	Piano
G304	Service Learning		30	58		PVC Chair X 30	round table X 11	√	√	√	1	√(*4)(*5)	

## Quiet Room @ 4/F, BOC (Non-bookable)

Room No.	Function	Opening Hours
R4205	For reflection and praying only	09:00-21:00 (Mon-Sat; Closed on Sun & Public Holiday)

## \*Remarks:

- The default configuration of all Multi-purpose Rooms and studios are not designed for classes.
- Users must arrange the moving and resetting of movable partitions, if required. Please also allow enough time for these to be set-up and restored during your bookings.
- Users must arrange their bookings for additional furniture and equipment, if required. This can be done as follows:
  - Departments: should submit the request online to FMO via Services / Work Request Form
  - Student Societies: online booking is available at 'CityU Portal → Campus Facilities → For Student Society Only → SDS Student Activity Equipment Booking'
- SDS shall not provide AV technical support.
- Mic and/or projector remote can be borrowed at Flow Centre from Mon to Fri (14:00-17:30).
- The demanded AV system cable shall be prepared by users their own.
- For enquiries, please contact Flow Centre counter (Tel: 3442 5584)